

 ADITYA INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH CREATING EMPLOYABLE PROFESSIONALS	MINUTES OF MEETING	Department: MGM
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R.M. Bhattad Road, Ram Nagar, Borivali (West), Mumbai – 400 092		

Reference No.: **AGI/AIMSR/IQAC/2025/03**

MOM OF THE MEETING OF IQAC

Date of Meeting: 29th October 2025

Venue: Board Room, Aditya Educational Campus

Time: 11:00 AM

Agenda of the Meeting:

1. Welcoming address and Opening Remark by Chairperson
2. Overview of transition of NAAC process and Key Milestones
3. Action Taken on Key Points Discussed in the Last IQAC Meeting Held on 29th October 2025
4. Any Other Matter with the Permission of the Chair
5. Vote of Thanks by Prof. Ajeet Mishra

Members Present –

Name of the Committee Member	Role in the Committee	Signature
Shri Ashish Mishra	Trustee & Management Representative	Leave of Absence
Dr. Balkrishna Parab	Chairperson	Attended On-Site
Dr. Chandramauli Dwivedi	Nominee, Local Society	Leave of Absence
Shri. Dhananjay Sankhe	Entrepreneur (Industry Representative)	Leave of Absence
Ms. Prajakta Wadke	Stakeholder	Attended Online
Shri Shyambahadur Prajapati	Stakeholder	Attended On-Site
Shri Regan Muchhala	Stakeholder	Attended On-Site
Ms. Priyanka Parab	Nominee Alumni	Attended Online
Mr. Ankit Saindane	Nominee Alumni	Attended On-Site

Ms. Seema Kedia	Administrative Officer	Leave of Absence
Dr. Sonali Kale	Faculty Member	Attended On-Site
Dr. Krati Sharma	Faculty Member	Attended On-Site
Prof. Mithila Chavan	Faculty Member	Attended On-Site
Prof. Ajeet Kumar Mishra	Faculty Member	Attended On-Site
CA. Vinay Tiwari	Faculty Member	Attended On-Site
Ms. Sweta Nigam	Faculty Member	Attended On-Site
Dr. Vrittee Parikh	Co-ordinator	Attended On-Site

Item 1: Welcoming Address and Opening Remark by Chairperson

The meeting commenced with a warm welcome by Dr. Vrittee Parikh, IQAC Coordinator, who acknowledged the presence of the IQAC Chairperson, IQAC committee members, faculty, industry experts, alumni, and esteemed external members.

Dr. Balakrishna Parab, Chairperson and Director, AIMS, delivered the opening address emphasizing the importance of the IQAC as a quality-centric body and not just a compliance mechanism. He encouraged all participants to focus on genuine quality enhancements for better student outcomes, innovation, and governance.

Item 2: Overview of Transition of NAAC Process

Dr. Vrittee Parikh gave a detailed presentation on the evolution of IQAC since its inception in 2019, including milestones such as NAAC B+ Accreditation (2021), ISO certifications (9001:2015 and 21001:2018), and consistent AQAR/NIRF submissions.

She elaborated on the transition from the existing NAAC grading to the new Binary and Maturity Level framework, highlighting:

- Binary Accreditation: Accredited / Not Accredited
- Maturity Levels: 1 to 5 (with Level 5 focusing on global excellence and research)
- Revised assessment indicators (10 key areas including curriculum, infrastructure, governance, etc.).

Item 3: Action Taken on Key Points Discussed in the Last IQAC Meeting Held on 25th July 2025

1. Criteria 1: Curricular Aspects

1. Alumni were included as resource persons in the Academic Advisory Committee (AAC) and various statutory bodies such as ICC, Grievance Redressal, Anti-Ragging, and Institution-Industry Committees.
2. The committee reviewed and approved the display of alumni photographs across the institute.

3. In the last meeting, it was recommended to use the **LUSHA App** to connect with alumni professionally and expand the alumni network; however, after review and discussion it was decided that it is unsuitable and have initiated integration of alumni data with **TCS iON**.
4. As suggested in last meeting on Newsletter Initiative should be taken showcasing alumni achievements, interviews, institutional updates, and opportunities for collaboration is in development. A draft copy highlighting notable alumni accomplishments has been presented, and the final version of the newsletter shall be published shortly.
5. The committee resolved to maintain a structured alumni database and organize periodic alumni meets.

Future Course of Action:

- It was decided to strengthen student enrollment in MOOCs, SWAYAM, NPTEL, NASSCOM, and NPTEL courses through appropriate institutional channels in alignment with NAAC requirements.
- It was decided to collect ambience feedback from various stakeholders to ensure continuous improvement and alignment with NAAC quality parameters.

2. Criteria 2: Teaching, Learning, and Evaluation

1. Library usage reports for students and faculty were reviewed for April–September 2025.
2. Faculty members continued using case studies from ICMR and open sources in classroom teaching.
3. Ph.D status of faculty members was presented.

Future Course of Action:

- A training workshop on Outcome-Based Education (OBE) and Bloom's Taxonomy was scheduled for 7th November 2025, led by Dr. Smita Shukla, Director IQAC, UoM
- Implementation of the CO-PO feature in TCS iON was planned over the following two months.

3. Criteria 3: Research, Innovation, and Extension

1. The Research Policy was drafted and circulated for feedback.
2. Faculty publication and IPR details were compiled and presented for the academic year.
3. Blogs written by faculty members are posted on the institute's website to enhance visibility.

Future Course of Action:

- Adoption of village initiative has been identified through Unnat Bharat Abhiyan and Bajaj Electricals or Panasonic.
- Faculty is conducting training for INS Hamla, Malad from October to December 2025 and it was suggested to increase such activities.
- It was suggested that Induction activities for IPR must be conducted. However, IPR and Incubation sessions were conducted by Mr. Umesh Rathore, (Indovation Manager - AICTE - MoE's Innovation Cell) and Mr. Ramanan Ramanathan

4. Criteria 4: Infrastructure and Learning Resources

1. A detailed plan for conducting internal IT audits has been prepared to ensure data security and compliance with institutional standards.
2. The bSmart App awareness session was successfully held on 10th October 2025.
3. Assessment of Divyangjan facilities was initiated, with recommendations for accessibility tools such as audiobooks and screen readers.

Future Course of Action:

- Complete the installation of NVDA software in the Library before the next IQAC meeting.
- Prepare a detailed proposal for the Gym and Fitness Centre, ensuring safety measures and evaluating affordable collaboration options with GymIndia/Fitpass.

5. Criteria 5: Student Support and Progression

1. Records of statutory and functional committees were updated.
2. A certified POSH trainer, Dr. Aruna Deshpande, conducted a session during the orientation program.
3. Details of all statutory committees were shared with students via noticeboards and emails.
4. Alumni interaction sessions were held on 11th October 2025 for high-potential students, and mock interviews were conducted for HR students, with Finance and Marketing sessions scheduled for 31st October 2025.
5. The Student Aspiration Form received a total of 82 responses, and the analysis of the collected data has been shared.
6. An Internal Credit System for co-curricular activities was introduced (2 marks per subject).

Future Course of Action:

- Competitive Analysis of AIMSIR with other Institutions can be done with other varied factors like; effective methodologies, showcasing stronger internship programs and industry connections.
- Formation of a student-driven committee to manage and coordinate curricular and extracurricular activities.

6. Criteria 6: Governance, Leadership, and Management

1. The committee approved alignment of KRA and KPI for evaluation.
2. New Performance Appraisal form was kept in front of the committee for approval.
3. The Automated Feedback System was scheduled to go live from 1st November 2025.
4. Administrative and teaching FDP has been planned in the month of February 2026 and December 2025 respectively.

5. A Student Placement Committee was formed to support the Training and Placement Officer.

Future Course of Action:

- Implementation of FDP Policy
- HOI to revise the existing KRA/KPI-based PMS form by adding explanatory details and drop-down options for clarity.

7. Criteria 7: Institutional Values and Best Practices

1. The committee reviewed progress on the Net Zero Energy Project; documents were submitted to IGBC for feasibility study.
2. A Mental Health Awareness Seminar was conducted on 15th October 2025 by Shri Sameer Jangam, Clinical Psychologist.
3. The institute celebrated International Yoga Day on 21st June 2025.

Future Course of Action:

- It was decided that the Energy Audit, Green Audit, and Environment Audit would be completed by 27th November 2025, and the Net Zero Rating feasibility report would be submitted by 22nd November 2025 as part of the future action plan.
- It was decided to share the previous Green Audit report with the IQAC external members for their review and reference.

Item 4: Any Other Matter with the Permission of the Chair

With no further points left for discussion, the meeting was formally concluded with a Vote of Thanks.

Item 5: Vote of Thanks by Prof. Ajeet Mishra

Prof. Ajeet Mishra extended heartfelt thanks to the Chairperson, dignitaries, faculty members, industry experts, alumni, and all attendees for their active participation, constructive feedback, and collaborative spirit.

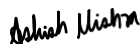
Prepared By

Vrittee Parikh

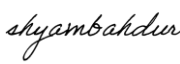
Vrittee Parikh (Nov 4, 2025 16:10:34 GMT+5.5)

Dr. Vrittee Parikh

INTERNAL MEMBERS

Name of the Committee Member	Role in the Committee	Signature (Read & accepted)
Shri Ashish Mishra	Trustee & Management Representative	 Ashish Mishra (Nov 19, 2025 09:06:58 GMT+5.5)
Dr. Balkrishna Parab	Chairperson	
Ms. Seema Kedia	Administrative Officer	 Seema Kedia (Nov 7, 2025 18:16:42 GMT+5.5)
Dr. Sonali Kale	Faculty Member	<u>Dr. Sonali Kale</u> Dr. Sonali Kale (Nov 4, 2025 16:17:53 GMT+5.5)
Dr. Krati Sharma	Faculty Member	<u>Krati Sharma</u> Krati Sharma (Nov 4, 2025 17:18:25 GMT+5.5)
Prof. Mithila Chavan	Faculty Member	<u>Mithila</u> Mithila (Nov 6, 2025 11:39:48 GMT+5.5)
Prof. Ajeet Kumar Mishra	Faculty Member	<u>Mishra Ajeet</u> Mishra Ajeet (Nov 6, 2025 11:44:35 GMT+5.5)
CA. Vinay Tiwari	Faculty Member	<u>Vinay Tiwari</u> Vinay Tiwari (Nov 6, 2025 11:45:46 GMT+5.5)
Ms. Sweta Nigam	Faculty Member	<u>swetanigam</u> swetanigam (Nov 6, 2025 11:51:46 GMT+5.5)
Dr. Vrittee Parikh	Co-ordinator	<u>Vrittee Parikh</u> Vrittee Parikh (Nov 4, 2025 16:10:34 GMT+5.5)

EXTERNAL MEMBERS

Name of the Committee Member	Role in the Committee	Signature (Read & accepted)
Dr. Chandramauli Dwivedi	Nominee, Local Society	
Shri Shyambahadur Prajapati	Stakeholder	
Ms. Prajakta Wadke	Stakeholder	

Shri Regan Muchhala	Stakeholder	<i>regan muchhala</i>
Shri. Dhananjay Sankhe	Stakeholder	<i>Absent</i>
Ms. Priyanka Parab	Nominee Alumni	<i>priyanka parab</i>
Mr. Ankit Saindane	Nominee Alumni	<i>ankit saindane</i>