

	<h1>RESUME FORMAT</h1>	Department: Training, Placement & Alumni
		Format No: AIMSRR/TPA/RF/02
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R.M. Bhattad Road, Ram Nagar, Borivali (West), Mumbai – 400 092.		



Bhuvan Nilesh Chavan

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Permanent Address:
40/1st Floor, Sharda Building,
Topiwala Lane, Lamington Road, Grant
Road (East), Mumbai-400007.

Career Objective:
Looking for opportunities to incorporate my skills and training to help the company grow. I am looking forward to roles that will help me realize my potential by exploring the various aspects of this field.

Managerial Skills:

- Leadership
- Decision-Making
- Planning

Technical Competencies & Additional Certifications:

- Microsoft Office
- Certification of Computer Training Program at Reliance Energy Management Institute.
- Certification of Personality Development Workshop at Reliance Infrastructure Ltd.

Languages Known:

- English
- Marathi
- Hindi

Interests and Hobbies:

- Sketching
- Listening Music
- Sports

Academics

Course	Institute & University	Year of Passing	CGPA/ Percentage
MMS (Specialization)	Aditya Institute of Management Studies and Research – University of Mumbai	2024	Pursuing
Graduation	Sasmira Institute of Commerce And Science - University of Mumbai	2022	8.28
H.S.C	Bhartiya Vidya Bhavans - University of Mumbai	2019	57%
S.S.C	St. Xavier's High School - University of Mumbai	2017	69%

Corporate Exposure

Work Experience:
Municipal Corporation of Greater Mumbai Public Health Department
Duration: 10 months (February 2021 to October 2021).
Designation: War Room Coordinator.

Job Profile:

- Effectively oversee the organization and maintenance of Covid-19 patient data.
- Establish clear and efficient channels for communicating with Covid-19 patients regarding their health concerns.
- Streamline the process for assigning Covid-19 patients to the hospitals that best suit their medical needs.

Summer Internship

Duration: 2 Months (8th May, 2023 to 7th July, 2023)

Greenedge Capital Advisors Pvt. Ltd.

Project Title: "A Study of Mutual Fund as an Investment Avenue"

- To know investor's behavior regarding mutual fund as an investment avenue.

Projects & Assignments

- Created research study on Titan Edge- World's slimmest watch case study in the year 2022
- Prepared research project on Comparative study of investment trends between stock market and real estate.
- Held ISR presentation on World Orphans Day 2023.
- Book Review on Rich Dad Poor Dad
- Project on Smart Homes.

Co-Curricular Activities

- Member of organizing team for "Innovation & E-Summit 2023" at AIMSRR held in February, 2023.
- Member of Placement Committee at AIMSRR for the year 2022-23.
- Active Participation in Institutional Social Responsibilities activities of cleaning drive at inner wheel forest during the year 2022.
- Winner in "AD MAD" Competition at Sasmira Institute of Commerce and Science