

	<b>RESUME FORMAT</b>	<b>Department:</b> Training, Placement & Alumni
		<b>Format No:</b> AIMSR/TPA/RF/02
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		<b>Date:</b> 01.06.2022
R.M. Bhattad Road, Ram Nagar, Borivali (West), Mumbai – 400 092.		

Reference No.....



## GAYATRI GAJANAN SURYAWANSHI

### Contact Information

Phone no: 9529244190  
DOB: 6<sup>th</sup> May 1997

**Email Id:**  
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**LinkedIn:**  
<https://www.linkedin.com/in/gayatri-lok8697>

**Permanent Address:** 302, Om Shanti Apartment, Boisar-tarapur road, Psthah -Naka. (401502)

### Career Objective:

Seeking for a job with an organization that can present me with multiple possibilities to develop my knowledge and skills while moving the goals forward of the company.

### Managerial Skills:

- Empathy
- Problem-solving
- Time management

### Technical Competencies & Additional Certifications:

- MS- CIT
- Typing
- Advanced excel (pursuing)
- NSS camp

### Languages Known:

- Hindi
- English
- Marathi
- Gujarati.

### Interests and Hobbies:

- Meditation
- Coached students
- Attend spiritual classes

### Academics

Course	Institute & University	Year of Passing	CGPA/ Percentage
MMS (Human Resources)	Aditya Institute of Management Studies and Research University of Mumbai	Pursuing	
Graduation (bachelor's in agriculture)	Dr. Bala-Saheb Sawant Konkan Krishi Vidyapeeth	2019	78%
H.S.C	Atomic Energy Junior College	2015	66.3%
S.S.C	Atomic Energy Central School	2013	7.8 CGPA

### Corporate Exposure

#### **Summer Internship:**

DURATION: 10 MAY 2023 -10 JULY 2023(02 Months)

#### **PRISHTI CONSULTANCY SERVICES:**

**Project Title:** VENDOR EMPANELMENT

- Cold calling
- Assisting in full vendor empanelment process.
- Working for different job roles of different organizations on daily basis.
- Responsible to polish candidate before the interview as per the company requirements.

### Projects & Assignments

- RAWE and Modules
- Mushroom Cultivation
- How to get skilled: Introduction to individual skills management
- Presentation on Dabur Real fruit juice on health awareness.
- ISR presentation on world intellectual property day

### Co-Curricular Activities

- Actively participated in Institutional Social Responsibility Activity (ISR) at Inner wheel forest
- Kho -Kho at university level