# YEARLY STATUS REPORT - 2023-2024

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | Aditya Institute of Management Studies and Research |
| • Name of the Head of the institution | Dr. Balkrishnan Parab |
| • Designation | Director |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02235206117 |
| • Mobile no | 9833528351 |
| • Registered e-mail | director@aimsr.edu.in |
| • Alternate e-mail | vrittee.p@aimsr.edu.in |
| • Address | Aditya Institute of Management Studies and Research R M Bhattad Road, Ram Nagar, Near Saibaba Nagar, Borivali West Mumbai |
| • City/Town | Mumbai |
| • State/UT | Maharashtra |
| • Pin Code | 400092 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |

| | |
|---|---|
| • Financial Status | **Self-financing** |
| • Name of the Affiliating University | **University of Mumbai** |
| • Name of the IQAC Coordinator | **Dr. Vrittee Parikh** |
| • Phone No. | **02235206117** |
| • Alternate phone No. | **02235206109** |
| • Mobile | **8779829883** |
| • IQAC e-mail address | **iqac@aimsr.edu.in** |
| • Alternate Email address | **vrittee.p@aimsr.edu.in** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | [https://www.aimsr.edu.in/wp-content/uploads/2024/09/AQAR-2021-22.pdf](https://www.aimsr.edu.in/wp-content/uploads/2024/09/AQAR-2021-22.pdf) |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | [https://www.aimsr.edu.in/mandatory-disclosure/](https://www.aimsr.edu.in/mandatory-disclosure/) |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B+** | **2.52** | **2021** | **06/12/2021** | **05/12/2026** |

| **6.Date of Establishment of IQAC** | **15/06/2019** |
|---|---|

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |
|---|---|
| • Upload latest notification of formation of IQAC | [View File](#) |

| | |
|---|---|
| **9.No. of IQAC meetings held during the year** | 4 |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Digital technologies, including ERP systems, LMS platforms, MS Teams and a digital campus infrastructure, enhance accessibility and facilitate a dynamic learning environment, providing students with world-class facilities and ambience. Online Service Desk Process was initiated to help all employees to raise their service requests. 2. Teachers have significantly increased their reliance on experiential learning as a core teaching strategy, emphasizing hands-on experiences and real-world applications to enhance student engagement and understanding. 3. Value addition sessions were introduced where interactive activities, group discussions, case study, workshops were held thereby promoting a conducive environment for students. 4. IQAC actively focused on promoting research activities throughout the year by fostering a culture of innovation and inquiry among faculty and students. Initiatives included organizing research workshops, seminars, and conferences to enhance research skills and awareness of emerging trends.. 5. During the year, IQAC introduced a comprehensive process flow chart to streamline various institutional processes, including admissions, class scheduling, academic assessments, and administrative tasks. The flow chart detailed each step of the processes, clearly outlining the roles and responsibilities of individual process owners. This initiative aimed to enhance transparency, efficiency, and communication among staff members. By mapping these processes, the IQAC identified potential areas for improvement and implemented strategies to optimize institutional workflows, contributing to overall operational excellence.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| To layout the process flow chart to streamline various institutional processes | A detailed flow chart with each step of the processes, clearly outlining the roles and responsibilities of individual process owners was prepared and shared across all the departments |
| To develop more innovative teaching methodology and promoting Hybrid teaching culture. | Online classes were made more engaging by using different methods and different pedagogies were used for Offline teaching. The hybrid organization culture is promoted. |
| Research based assignments to be given to students | Students were given research based assignments and motivated to collect primary data for live projects from the industry |
| To provide with the value addition session thereby promoting a conducive environment for students | The sessions were conducted focusing on topics such as communication skills, leadership development, time management, and career readiness, which are essential for success in both professional and personal life. |
| Encouraging students for certification courses | Nearly 95 percent of students have completed certification courses. |

**13.Whether the AQAR was placed before statutory body?** — Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Council | 23/03/2024 |

## 14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| Yes | 26/12/2024 |

## 15. Multidisciplinary / interdisciplinary

The focus of Higher Education Institution under National Education Policy 2020 should be to build future scholars and peers of eminence; flexibility, development of inter-discipline, multidisciplinary & transdisciplinary studies and empowering students to become holistic individuals. The institute offers specializations like Marketing, Finance, Human Resource Information Technology Systems and Operations. Within these streams of specialization, offerings in Various electives are provided as options for the students. In all management courses, there is a subject of humanities and social science, either as a compulsory subject or as electives. Subjects like Perspective Management, Economics, Strategic Management, International Business are the core subjects in the management courses, and subjects like Organizational Behaviour, Effective Management Communication have been chosen as electives to complement management education. The institute believes that integration of subjects on humanities and social sciences is important for holistic understanding of management and apart from the rigor curriculum, the faculty is also put into exercises on community development, social extension activities, participation in social welfare activities. The participation of students in various community activities through the Social Service Committee and reaching out to NGOs of national and international importance are implemented for developing sensitivities and knowledge of the shadow economies. At the postgraduation levels the students are encouraged to mention their social engagements in their curriculum vitae and during the times of their placement interviews. There are mandatory projects works in social relevance that students must undertake to complete the course. The institute has collaborations with social service organizations through which students are encouraged to undertake live projects. The institute is a post graduate institute and is affiliated to university of Mumbai and abides by all the requirements as specified by the affiliating university. As and when policy changes shall be undertaken by the university, the institute will follow the necessary steps. The institute through its research committee regularly conducts workshops to inculcate a research mind-set among its students. The institution also engages various social scientists and entrepreneurs at regular periodicity through seminars, talks, workshops, alumni coffee meet and they interacts

with students to enable them to develop novel and innovative ideas of societal progress and self-development. These talks and interactions are multidisciplinary in nature, wherein the case studies, personal experiences, and scenario analysis are laid before the audience for their comprehension, suggestions, and a way forward on practical and doable formats. The institute encourages students to take up internships and research projects from diverse areas. They have the flexibility to undertake projects with NGOs working in areas of environmental upgradation, social issues and alike. They also have the flexibility to undertake projects with entrepreneurial ventures and startups.

## 16.Academic bank of credits (ABC):

Our Institute adheres to guidelines laid down by University of Mumbai does not award certificates on its own. All the degrees/certificates are awarded by University of Mumbai. The institute has created an account on Digi locker. The Institute is registered under the National Academic Depository (NAD) which facilitates the ABC. The faculty design assessments and assignments appropriate to each learning outcome and prepare the reading material in a manner that explains ideas and theories in management. The learning progress of students is measured on a concurrent basis.

## 17.Skill development:

There are numerous initiatives that the Institute undertakes to strengthen the vocational and soft skills of students. In this initiative both soft skills and subject relating skills are tested, and ongoing feedback is being provided to students so that improvements can be made. The institute through the various value-added courses creates employability relating vocational skills to its students. Training programs in Excel, aptitude is regularly undertaken at the institute to make students industry ready. Simulation activities are organized at the institute to give students a real-life experience of decision making and strategizing. The Institute offers the following vocational and professional courses: Excel Training Aptitude Building Employability Testing Cases and Research Banking and Finance Our institution takes keen interest on value-based education and along with some clubs and societies. The institute organizes programs on meditation and wellness through its Centre of Excellence that goes by the name. Poster making competition are organized by the Institution to make students aware of the sensitive issues related to human life and the environment. The Institutional Social Responsibility Committee engages with NGOs from the nearby community in developing and implementing programs for their betterment. This helps in

sensitizing management students towards needs of individuals from marginalized communities. Each year our students take part in several social activities such as cleanliness drives, tree plantation, tree restoration, organ donation drive, blood donation drive awareness about health, etc. AIMSR has forged a partnership with the Gram Panchayat of Kumbheri Village in Taluka Mulshi to undertake the adoption of Kumbheri village. Students participate actively in the community development through promotion of education and digital literacy to strengthening healthcare and environmental sustainability. By immersing themselves in diverse community experiences, students gain a deeper appreciation for social diversity and the importance of empathy and inclusion. The credit structure is based on the specifications as prescribed by University of Mumbai. The institute on its accord conducts value added courses to inculcate vocational skills among students. These vocational skills are provided based on industry requirements. The institute organizes regular lectures by industry professionals and alumni who enlighten students with respect to the latest trends in the industry and the skills gap that exists. These sessions help in identifying the industry skill needs so that students can appropriately up-skill themselves in relevant areas. The students are encouraged to take up courses via Swayam and NPTEL portals. The institute has a 360-degree approach while aiming at skill development. Students are informed of the various avenues that are available to them for constant up-gradation and improvement. The practice of employability testing is a mechanism that helps to bridge the employability gap that exists among the students. It makes them corporate ready. Institute is associated with NSDC which give advantages in several ways like access to Funding and Grants, Curriculum and Training Standards, Industry Linkage, Capacity building. Faculty members encourages students to complete NISM certification courses in each specialisation so that student gets industry ready.

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The knowledge systems are all encompassing and move forward beyond the curriculum. Indian leaders and philosophers are discussed while imparting education. Indian business leaders, their life experiences and case studies are frequently discussed in classes. The institute also celebrates and observes days of national commemorative days importance. The faculty is both well versed in English as well as in vernacular language. The classroom delivery mode as is laid down by the University of Mumbai, currently primarily is in English. Considering the vast population of students who come from hinterland and are comfortable with the wide spoken language of the state, an

attempt is made by faculty members to engage these students through their language of comfort during mentoring sessions. Cultural sensitivity is done through various lectures, sessions, and student activities. For example, the cultural festivals in the institutions are theme based and encourage students to bring out the best of the Indian culture, traditions, and values. Various cultural programs are organised by the committee surrounding these themes.

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute has implemented OBE to enhance the quality of education that is being imparted. All teaching-learning pedagogies are designed to maintain a clear alignment between course outcomes and program outcomes. The level of alignment is measured on an ongoing basis and any changes if required are undertaken from time to time. The education imparted is holistic and attempts to encapsulate both jobs related and socially relevant aspects. Concurrent and continuous evaluation is given due importance and students are regularly assessed on various parameters to ensure that course and programme out comes are met. Feedback is taken from various stakeholders like students, faculty, alumni, and employers to ensure that the education imparted at the institute subscribes to the required levels as prescribed by the industry and other relevant regulatory bodies. Mentor-Mentee programs are a type of professional development strategy adopted at the institute to connect more experienced faculty members into developmental relationships with student mentees with a primary focus to to hone their skills and abilities of the mentees. The institution places immense importance on the mentoring process and strongly believes that mentoring facilitates in providing holistic education to students by understanding student needs at a micro level. The performance of students is assessed with continuous internal evaluation (CIE) throughout each semester. There are several co-curricular and extra-curricular activities planned and executed during the year. An attempt is made to train the students in entrepreneurship through the "Entrepreneurship Cell". Students are encouraged and supported to participate in maximum programs which are organized by university and other established renowned Institutes. The effort is made to match the skill sets of the students with the industry requirements to take the mantle of business leadership. In addition to academic curriculum, we try to inculcate the following skills sets through various activities so that learning can be made more effective and meaningful: 1. Value addition courses 2. Effective Communication Skills 3. Critical Thinking & Problem solving 4. Leadership Development 5. Social Responsibility & community engagement 6. Environmental projects 7. Digital

Literacy

**20.Distance education/online education:**

The Institute promotes online education through organizing national and international FDPs, certification courses. Educational institutions have paved the new way for 'HYBRID' learning. Integration of online and offline resources are the call of todays world. According to the New Education Policy, this is the new normal. Our institute is ready to adopt & embrace the Digital Education Policy of NEP2020 through the following facilities and practices. TCS iON ERP Software (From Admission to Result Declaration) TCS iON LX Module (Learning Module) Microsoft Teams App (Online Lecture) Pearson (E- Books) National Digital Library (NDL) (E- Books) EBSCO, J Gate (E- Journals) Ticker plant (Financial Database) CMIE (Financial Database) Interactive smartboard (For Hybrid Lecture) Students are encouraged to undertake online courses on skill development through ODL Coursera, SWAYAM/NPTEL Platforms. Conduction of international and national-level faculty development programmes, conferences, employability skill tests, etc. are done through online platforms.

# Extended Profile

## 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | **3** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

| 2.1 Number of students during the year | **146** |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **16** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.3<br><br>Number of outgoing/ final year students during the year | **89** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 3.Academic

| 3.1<br><br>Number of full time teachers during the year | **23** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 3.2<br><br>Number of sanctioned posts during the year | **20** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 4.Institution

| 4.1<br><br>Total number of Classrooms and Seminar halls | **10** |
|---|---|
| 4.2<br><br>Total expenditure excluding salary during the year (INR in lakhs) | **220.50446** |
| 4.3<br><br>Total number of computers on campus for academic purposes | **160** |

# Part B

## CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The Institute offers two-year, full-time Master of Management Studies (MMS) and Master of Computer Applications (MCA) programs that are affiliated with the University of Mumbai. Both programs have received approval from AICTE, and the MMS program is also endorsed by the Directorate of Technical Education, Maharashtra. Additionally, the Institute offers a Ph.D. program in Management Studies under the University of Mumbai. The MMS and MCA curriculum follow AICTE guidelines and include clearly defined Program Outcomes, Course Outcomes, and Program-Specific Outcomes. Each department is led by a dedicated Head of Department , and there are two University-approved Ph.D. guides available. At the beginning of the year, the academic calendar is created, which includes both co-curricular and extra-curricular events. Faculty assignments are made based on specialization, expertise, and comfort level. Faculty members develop session plans for each course, which are then reviewed and approved by the HoD and Director. Timetables are posted on noticeboards and can also be accessed through the Institute's ERP system, TCSiON. Teaching methods include case studies, assignments, group discussions, and role plays. Internships and projects are essential components of the MMS and MCA programs, along with supplementary MOOCs..**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File]() |
| Link for Additional information | https://aimsr.edu.in/naac/2024/a/1/1.1.1.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The academic calendar, which runs from June to May, forms the basis for all academic, co-curricular, extracurricular activities, and examination schedules. Faculty members coordinate their planning and execution of courses, events, and assessments according to this calendar. To ensure effective curriculum delivery, faculty closely track students' performance based on their Continuous Internal Evaluation (CIE) plans. These plans outline various assessment methods to provide a thorough evaluation of students' progress. At least four assessment parameters are chosen, including Mid-Term Tests, Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes, Group Discussions, Field Work, Live Projects,**

Workshops, Informational Videos, or Simulations. These assessments are thoughtfully distributed throughout the semester to prevent overwhelming students. To maintain a balanced approach, a comprehensive semester-wise CIE plan is collaboratively developed by all faculty members teaching during that semester. This strategy ensures that assessments are evenly spaced over the semester, avoiding the clustering of evaluations and keeping the workload manageable for students. This organized planning and monitoring process supports structured learning and continuous progress for students throughout the semester.

Continuous InternaI Evaluation is conducted as per Mumbai /university instructions and timetable shall be made as per syllabus and after completion of 40 percent of syllabus in MCA.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://aimsr.edu.in/naac/2024/a/1/1.1.2.pd |

**1.1.3 - Teachers of the Institution participate in** C. Any 2 of the above
**following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**2**

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**149**

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**149**

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender equality CourseslikePerspective Management, Organizational Behavior, and HRMalsohelpunderstand the**

dynamicsofadiverseworkplaceandgenderequality. Entrepreneurship Managementdiscussesissues regardinggender bias,focusingonwomen entrepreneurs.Activities undertheumbrella of theWomen's Development Cell,"Manasvini",includeeventslike Women's Day celebrations, empowerment sessions, and grievance counseling through an Internal Complaint Committee. Environment & Sustainability AIMSRinculcatesstudentswithecological responsibility. Cost & Management Accountingincorporatessustainability reporting,andOperations Managementcoversgreen bonds and carbon credits. Environmentalactivitieshelpstudentsbecome awareandrespectfulofecological balance. Human Values Thesubjects like Organizational Behavior and Rural Marketinghaveinterpersonal skills, group dynamics, and conflict management. The Social Sensitization Cell,"ARANYAK",organizesactivities toinfusea sense ofsocialresponsibilityandhasan active Anti-Ragging Committee. Professional Ethics The curriculum integrates ethical practices through courses like Soft Skill Development, Ethics & CSR, and electives such as Ethical Hacking. Students are trained to uphold regulations and professional integrityinwholesomedevelopment aligned with AIMSR's foundational principles.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | **No File Uploaded** |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**89**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**          **A. All of the above**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.aimsr.edu.in/wp-content/uploads/2025/01/Feedback-Analysis-and-Action-Taken-Report-2023-24.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.aimsr.edu.in/wp-content/uploads/2025/01/Feedback-Analysis-and-Action-Taken-Report-2023-24.pdf |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

**146**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**16**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**At AIMSR, the process for identifying advanced and slow learners**

involves the following steps:

• The academic records of students are reviewed during the admission process.

• A refresher course on foundational subjects was conducted as part of Aawahan.

• Faculty members overseeing various committees encourage advanced learners to take leadership roles, such as anchoring and organizing events, while slow learners are motivated to actively participate in specialization conclaves, summits, conferences, and industry-connect sessions with experts.

• Students' learning levels are assessed based on their first-semester test performance across courses.

• Group discussions (GDs) and personal interviews (PIs) were conducted online as preparation for their final placement rounds.

Special initiatives are in place to support slow learners:

• Tutorial sessions provide course notes/handouts, supplementary assignments, mentorship, re-tests, and other resources to build confidence.

• Focused training sessions in small groups equip students with the skills to perform effectively in online interviews.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/2/2.2.1.pdf |
| Upload any additional information | View File |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 240 | 23 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

AIMSR emphasizes a student-centered teaching methodology that promotes active participation, problem-solving, and holistic development. The institution adopts diverse strategies, including experiential learning, participative learning, problem-based learning, and ICT-enabled tools, to ensure an engaging and enriching educational experience.

Experiential learning forms the foundation of AIMSR's educational philosophy. Activities like summer internships, guest lectures, and webinars provide students with practical skills and real-world exposure essential for professional growth. This hands-on approach bridges the gap between theoretical knowledge and industry requirements, equipping students to excel in their careers.

Participative learning fosters active engagement and collaboration among students. By involving them in institutional social responsibility activities and events, the institute cultivates critical thinking, teamwork, and leadership skills. These initiatives prepare students to tackle real-world challenges and thrive in dynamic corporate environments.

Problem-based learning is another integral aspect of AIMSR's framework. Students are encouraged to apply their knowledge to real-world scenarios through case studies and practical assignments. This approach sharpens their critical thinking, enhances analytical skills, and improves their ability to solve complex problems effectively.

By combining these innovative teaching methodologies with ICT-enabled tools, AIMSR ensures that students are well-prepared for both academic excellence and professional success in today's competitive world.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | https://aimsr.edu.in/naac/2024/a/2/3.2.1.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

ICT-enabled tools are integral to learning and teaching at AIMSR. The institute features modern, well-equipped computer centers and classrooms designed with optimal furniture, good ventilation, and lighting to create a conducive learning environment. AIMSR also provides a range of amenities, including a Wi-Fi-enabled campus, a convention center, an auditorium for curricular and extracurricular activities, and a seminar hall for guest sessions. Additionally, the institute has an English language laboratory to enhance communication skills and a dedicated boardroom for group discussions, meetings, and interviews.

The Learning Management System (LMS) at AIMSR is a vital tool for assessing student progress. Faculty use internal assessment methods to evaluate performance and identify areas for improvement. Students' academic records, aptitude, and participation in extracurricular activities are also considered to personalize their learning experience effectively.

AIMSR emphasizes holistic development by incorporating experiential, participative, and problem-based learning. Students engage in live projects, internships, and events that foster managerial skills and personal growth. Experiential learning opportunities like guest lectures and webinars bridge the gap between theory and practice.

With state-of-the-art facilities, ICT-enabled tools, and a focus on holistic development, AIMSR equips students with the skills and confidence needed to excel academically and thrive in their professional careers.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | [View File](#) |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

23

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**23**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | View File |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**8**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

**73**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**AIMSR adheres to the University of Mumbai's guidelines for internal and external assessments. Core and elective subjects allocate 40 marks for internal assessment and 60 for external exams each semester. Internal assessments include diverse activities like group discussions, quizzes, case studies, industrial visits, live projects, and more. Faculty discretion determines the weightage for each component, and students are informed about the composition at the semester's start.**

**Grievances regarding exams are first addressed by the examination department and, if unresolved, escalated to the Examination Controller and Director. Students unable to attend internal exams for valid reasons can reschedule by submitting proper documents. Attendance is crucial, requiring a minimum of 75%, with medical certificates considered for eligibility.**

**During external exams, faculty clarify doubts in question papers and evaluate answer sheets at the CAP center. Marks are collated and submitted to the University of Mumbai. To pass, students must secure at least 50% in both internal and external components combined. Those failing are offered supplementary exams as per university norms.**

**This structured process ensures fairness, transparency, and alignment with academic standards.**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://aimsr.edu.in/naac/2024/a/2/2.5.1.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

To ensure fair, transparent, and timely resolution of examination-related grievances, AIMSR follows norms prescribed by the University of Mumbai and AICTE.

External Examination Grievances: Before exams, university guidelines are shared during orientation, and issues like hall tickets, logins, or computer facilities are addressed. During exams, cases of unfair means are reported by the student and supervisor to the examination department, with the Unfair Means Inquiry Committee reviewing and reporting on the matter. After results are announced, faculty promptly address student queries. If unresolved, students can request rechecking or revaluation. External moderation by faculty and revaluation by another ensure fairness and transparency.

Internal Examination Grievances: Faculty resolve grievances directly with students. If unresolved, students can escalate the matter to the examination department, which involves the Director for further resolution with the concerned faculty.

This process ensures a robust and equitable grievance mechanism.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://aimsr.edu.in/naac/2024/a/2/2.5.1.pdf |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs) and Course Outcomes (COs) have been developed for the MMS program at AIMSR. These POs are accessible on the institute's website for faculty reference and are communicated to students during the induction program and at the start of their courses.

COs define the essential knowledge and skills students are expected to acquire and demonstrate by the end of each course. Designed using Bloom's Taxonomy, they cover cognitive, affective, and psychomotor learning dimensions and are crafted by faculty to align with various learning levels. These outcomes are reviewed and revised as needed

during curriculum updates.

The University of Mumbai provides course objectives and syllabi for each semester, which faculty use to create subject-specific COs. These are shared with students during lectures via session plans. The syllabus is also accessible in the library, college intranet, and MMS department. Faculty are trained in Outcome-Based Education (OBE) through Faculty Development Programs (FDPs) and implement OBE principles in teaching to enhance student learning.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://aimsr.edu.in/naac/2024/a/2/2.6.1.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The University of Mumbai defines Course Outcomes (COs) for each course, which are aligned with Program Outcomes (POs). Courses are categorized into Core (mandatory for all specializations) and Electives (specific to specializations), enabling a focused approach to learning.

The attainment of POs and COs is evaluated by mapping COs to POs. Continuous assessment during regular classes provides students with feedback to facilitate improvement. Monthly attendance is tracked, and semester-end results are displayed on the Notice Board for transparency.

Faculty utilize various methods to evaluate learning outcomes: A. Continuous Internal and External Evaluation: Following University guidelines, each course includes a 60-mark written exam and a 40-mark internal assessment. B. Case Studies and Role Plays: These enhance analytical skills in problem-solving. C. Projects: Students complete a Summer Internship after the first year and three projects on General Management, Functional Management, and Social Relevance in Semester IV. D. Communication Skills: Assessed through debates, presentations, and other activities. E. Entrepreneurial Skills: Fostered through the Entrepreneurship Cell/IIC and business plan competitions. F. Mentoring: Faculty guide students throughout the program.

**Assessment Components and Weightage:**

- **Attendance: 5%**
- **Class Participation: 5%**
- **Any four (Midterm Tests, Group Presentations, Role Plays, Case Studies, etc.): 30%**
- **Semester-End Exam: 60%**
- **Total: 100%**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://aimsr.edu.in/naac/2024/a/2/2.6.2.pdf |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**89**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://aimsr.edu.in/naac/2024/a/2/2.6.3.pdf |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://aimsr.edu.in/naac/2024/a/2/2.7.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects /

**endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**2**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | <u>View File</u> |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**2**

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

**3.1.3 - Number  of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**1**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

AIMSR fosters a vibrant innovation ecosystem that encourages entrepreneurship and knowledge creation. The annual Innovation Summit and E Summit serve as platforms for distinguished and budding entrepreneurs to share their innovative journeys, while the International Research Conference promotes collaboration and scholarly exchange. Workshops and seminars on themes like Research Methodology, Intellectual Property Rights (IPR), and entrepreneurship further enhance student and faculty engagement in cutting-edge topics.

One notable success is Mr. Aditya Sharma's startup, "Doctor's Earth – The Polyclinic," which provides furnished clinic spaces for specialist doctors to deliver affordable healthcare services in Kharghar, exemplifying the entrepreneurial spirit AIMSR nurtures.

To support knowledge transfer, AIMSR maintains a well-equipped library with subscriptions to numerous research journals and databases, including J-Gate and EBSCO-HOST. The IPR cell actively manages intellectual property assets, with faculty holding multiple patents and published works. The curriculum incorporates subjects vital for rigorous research, including Business Analytics and Operations Research, alongside consistent skill development training. Mentoring programs and innovative project work encourage students to select impactful topics, particularly focusing on the Indian economy. Through a combination of lectures, industrial visits, and practical experiences, AIMSR effectively promotes a culture of innovation and entrepreneurship, ultimately contributing to the development of employable skills and indigenous products.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/3/3.2.1.pdf |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

15

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

## 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://www.aimsr.edu.in/research-guides/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

26

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published

**in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**7**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**At AIMSR, we are committed to fostering empathy, gratitude, and compassion among students through impactful community engagement. To uphold this ethos, AIMSR has adopted Kumbheri village in Mulshi taluka, Pune district, with a focus on rural development in areas like education, healthcare, sustainable agriculture, and infrastructure. This initiative aligns with our vision of community empowerment and sustainable development.**

**Our efforts emphasize social responsibility through activities tailored to societal needs, addressing underprivileged children's requirements, promoting cleanliness in public spaces, and raising awareness about environmental and social issues. Collaborations with NGOs and organizations like the Rotary Club and Swadesh Foundation amplify our impact, enabling projects such as talent shows for NGO kids and humanitarian work.**

**Social extension activities at AIMSR include blood donation camps, beach cleanups, tree plantations, and environmental conservation drives. Students also participate in campaigns on organ donation and plastic pollution awareness. Programs like "We Can, We Will" empower students to teach underprivileged children, fostering inclusivity and problem-solving skills. These initiatives equip students with life skills, a deeper understanding of societal issues, and a sense of responsibility. Through these efforts, AIMSR aims to shape students into agents of change, contributing to a greener, more sustainable future.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/3/3.4.1.pdf |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**3**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**15**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted  in**

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**655**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

## 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**93**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**14**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution firmly believes that good teaching-learning process requires ideal environment and support facilities. The institute provides necessary infrastructure and support facilities to make teaching and learning effective.

The Institution focuses on:

• Providing quality education to students with all necessary facilities,

• Providing teaching-learning aids for faculty to deliver best quality education,

• Imparting education with latest technology and infrastructure in the field of management,

• Providing appropriate environment for research, development, and consultancy services to faculty & students

Learning Spaces: The institute has well equipped library and reading room with a collection of more than thirteen thousand books and 60 periodicals.

ICT enabled Classrooms (total of 11) of different capacities meet requirements of students. Large classrooms are available for 60-70 students. For elective courses, a classroom size that seating capacity 30 students. Each classroom is air conditioned and equipped with appropriate, comfortable furniture, good ventilation, and adequate light.

**The institute has 150-seater 2,000 sq. ft Seminar Hall to conduct Guest sessions.**

**Institute has 2 IT Labs equipped with latest technology desktop computers and internet.**

**Institute has an English Language Laboratory to enhance students' Language skills. Institute has special boardroom for conducting group discussions, meetings, interviews.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/4/4.1.1.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Institute encourages wholistic development of students, and thus encourages participation of students in extra-curricular activities like cultural and sports activities.**

**For organizing the Cultural Activities in the institute, AIMSR uses the following facilities –**

**• A 12000 sq ft convention center is used for organizing several cultural activities for inter and intra college competitions and events, like Youth Got Talent - Dancing, Singing, Drama competition, Alumni Meet, Navratri Garba Night, etc.**

**• Seminar Hall is used for organizing events like Hindi Divas, Matrubhasha Divas, etc.**

**• Ground Floor Lobby Area near Reception is used for organizing Vasant Panchami (Sarasvati Pooja) every year.**

**• The Exhibition cum Convention Hall is used for organizing Freshers Party, Farewell Party, etc.**

**For organizing the sports activities Institute has the following facilities –**

**• The institute has a Playground for organizing Outdoor Games like Cricket, Football, Tug of War, etc.**

**· Indoor sports competitions like Chess, Carrom, etc. are organized in the Boys and Girls Common Rooms.**

**Yoga day is organized in Seminar Hall and Playground Area depending on the weather conditions**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/4/4.1.2.pdf |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**10**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/4/4.1.3.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**62.7**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Upload audited utilization statements | [View File](#) |
| Upload Details of budget allocation, excluding salary during the year (Data Template | [View File](#) |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institute has an automated library using TCS Library module (under Digital Campus) on TCS iON, ERP system. TCS Library module is a user-friendly library package, which facilitates Management of Books, Acquisition, Serial Control and Automated Circulation (issue-return) of Books. AIMSR Library has a collection of 13,274 Books (13,046 Printed ones and 39 e-books), 52 Publications, (43 Journals, 09 Magazines) and 72 Audio-Visual Material to its members. Library also has an air-conditioned Reading Room of 150 seating capacity with Wi-Fi facility and also has a separate Digital Learning space with 10 Desktops installed, for students to work on projects using Databases and e-resources. All the books in the library are bar coded to support automation

Software is upgraded from time-to-time with the help of the regular Annual Maintenance Contract. ERP system of the Library can provide complete information about book issuance with circulation status, fine status, contact details, reading & circulation history, etc., for all library users.

- Name of ILMS Software: TCS iON, ERP system

- Nature of Automation (Fully or Partially): Full automation

- Version: TCS iON Digital Campus Version 17.04

- Year of Automation: 2012-2017 (E-Granthalay) & 2017- till date TCS LXFile Description:

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://aimsr.edu.in/naac/2024/a/4/4.2.1.pdf |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      A. Any 4 or more of the above

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**5.33**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**66**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**AIMSR has a robust IT facility that are adequate and updated on regular basis on timely basis. AIMSR has connected students, staff and faculty members using Microsoft Teams which has enabled conduct of online classes, meetings, webinars, etc. The license for Teams was upgraded to**

• **To maintain social distancing and avoid touch, Biometric attendance system has been replaced with a Face Detection System in September 2020.**

• **Institute has a Seminar Hall well equipped with Cameras and a Strong ICT network which was upgraded with Broadcasting facility for Guest sessions Live on Facebook and YouTube at the same time**

• **Purchased and installed Smart Board for conducting lectures in online and hybrid modes.**

• **Institute has upgraded to 100 Mbps Primary Leased Line & 100 Mbps Backup Leased Line for internet connectivity and Wi-Fi facility**

• **Institute has deployed the TCS iON Enterprise Resource Planning (ERP) which is cloud-based tool for smooth functioning of academics and administration work from AY 2016-17, which is upgraded periodically.**

• **The Institute has upgraded to Digital Learning facility where users can access e-resources like EBSCO, J-Gate, and upgraded to industry database sources to CMIE and Ticker Plant, in addition to the same.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://aimsr.edu.in/naac/2024/a/4/4.3.1.pdf](https://aimsr.edu.in/naac/2024/a/4/4.3.1.pdf) |

## 4.3.2 - Number of Computers

**160**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| List of Computers | [View File](#) |

## 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**40.97**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Housekeeping & Maintenance: Housekeeping & Maintenance Committee is responsible for providing a hygienic and clean environment in the campus through supervision of maintenance services by the Facilities Management Staff.**

**Following items are covered under the scope of this Committee:**

**Administration of Outsourced Contracts (Pest Control, Elevator Inspections, Asset Inspections, Fire Suppression System, etc.)**

**• Assistance with Asset Management Building Services,**

**• Watering plants Safety Coordination, First Aid**

**• Heating, Ventilation, and Air Conditioning Work**

- **Housing/Housekeeping facilities services**

- **Painting**

- **Plumbing**

- **Preventative Maintenance Recycling**

- **Repair, Maintenance, and Operation of Campus Building**

- **Trash Removal**

**Library Maintenance: Institute has a Library Policy to facilitate provision of Hard/Soft copy of academic and other reference materials to users to enhance their knowledge. Books, Journals & Magazines, Research Reports, Project Reports, CD-ROMS, Newspapers, Other Informative Documents (E-resources) are covered under the scope of this committee.**

**Monitoring and Control: Stock verification is done once in a year. Newspapers, Periodicals, Journals, etc. are disposed after retention period. Users are required to sign in the Visitors Register while entering the reading space maintained at the reading room entrance.**

**Classroom:**

**Classroom, Corridor, Extra Rooms, etc cleaned daily.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/4/4.4.2.pdf |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**85**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description | Documents |
|---|---|
| Link to Institutional website | **Nil** |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

89

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

89

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

59

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

1

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|---|---|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**4**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Students have active representation in different committees like College Development committee, Anti Ragging Committee and administrative bodies (IQAC, statutory committees and placement committees) of the Institute.**

**Cultural and Sports Committees: Students have strong representations in all cultural and sports and games committees and help in organization and management of events. Organization of Special Events- Students organize, and celebrate the Teachers Day, on Sept. 5, every year by honouring their teachers and presenting cultural programme along with other National celebrations that include, Independence Day and Republic Day. They also organize various activities in their respective departments and in Cultural Fest called Borivali Design Fair.**

**They also organise a variety of innovative competitions, guest lectures and games specially related to entrepreneurship and innovations.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**105**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The AIMSR Alumni Cell provides a platform for alumni to contribute to their alma mater by offering career advice, mentorship, soft skills training, and networking opportunities. This strengthens the relationship between alumni and current students, enhancing placement support and fostering a healthy ecosystem. The Alumni Cell organizes events to connect alumni, promote the institute, and offer networking opportunities for students.**

**Alumni also play a crucial role in financial support through donations and fundraising initiatives, funding infrastructure development and improving the learning environment. Alumni mentorship programs help students with career advice, networking, and job placement services. They also conduct guest lectures, workshops, and seminars to enrich students' academic experience.**

Networking events and reunions promote alumni connections, while alumni also participate in community service and fundraising efforts. The alumni association bridges the gap between academia and industry, facilitating research, internships, and career opportunities for students.

Alumni guide students in building start-ups, navigating challenges, and exploring new trends in the corporate world. By creating a community of leaders and entrepreneurs, alumni help generate employment opportunities at national and international levels, contributing to the development of future global leaders and fostering industry-academia partnerships.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**     E. <1Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

AIMSR is committed to building strong industry connections and fostering intellectual capital as part of its strategic vision. The institute aims to enhance its presence in commercial and academic arenas while strengthening relationships with corporate partners. To equip students for the demands of a dynamic and fast-paced world, the IQAC has emphasized integrating industry-oriented approaches into the teaching and learning process.

Encouraging faculty and students to pursue PhDs and engage in innovative research has been a priority, cultivating a vibrant research culture. Through its Industry-Institution Cell, AIMSR focuses on delivering top-quality education with an industry-centric perspective, aiming to nurture future leaders.

AIMSR has embraced a hybrid work culture to promote flexibility and efficiency. Classrooms have been upgraded with smartboards, fostering collaborative learning, resource sharing, and the use of cutting-edge educational technology. Additionally, AIMSR has signed Memorandums of Understanding (MOUs) with various universities, expanding opportunities for collaboration in education and research.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.1.1.pdf |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

AIMSR operates an effective, decentralized governance mechanism to manage its activities. The Director serves as the academic and administrative head, supported by the Registrar and Administrative Officer. The institute's Governing Body plays a pivotal role in setting the institute's strategic direction, meeting annually before the academic year to review achievements and plan activities. The discussions during this meeting guide the development of a comprehensive Academic Calendar aligned with AIMSR's vision, mission, and the Perspective Plan prepared by the IQAC Cell.

Post-Governing Body discussions, the Director conveys the outlined goals to the faculty, ensuring committees are formed to execute the action points effectively. These 25 statutory and non-statutory committees, comprising teaching and non-teaching staff, students, the Director, Registrar, and Administrative Officer, oversee various academic, administrative, co-curricular, and extra-curricular activities. Each committee drafts its annual activity plan during initial meetings, contributing to the Academic Calendar.

Academically, the Director, supported by Program Heads and Coordinators, ensures smooth program management. Faculty meetings serve as platforms for participative decision-making, fostering democratic and consultative processes. Major academic decisions are made by consensus, with the Director monitoring committee activities to ensure alignment with institutional goals. This structure promotes collaboration and ensures efficient management of AIMSR's operations.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.1.2.pdf |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The institutional Perspective Plan at AIMSR is effectively deployed through meticulous planning, strategic alignment, and efficient governance. This plan, a blueprint for long-term growth, is aligned with the institute's Vision and Mission. It is developed collaboratively by the Director in consultation with the Governing Body (GB), faculty, and the IQAC. The GB, constituted per AICTE guidelines, serves as the supreme governing authority, ensuring the strategic direction is implemented effectively.**

**To operationalize the Perspective Plan, AIMSR follows well-defined service rules outlined in its 'Employee Handbook,' covering recruitment, appointments, and policies for faculty and staff. Faculty recruitment is based on factors like student-faculty ratios, curriculum needs, and workload, ensuring alignment with the institute's goals.**

**The Director oversees this process and manages corporate relations, day-to-day administration, and compliance with statutory requirements. Committees comprising faculty and staff play a vital role in managing academic, administrative, and extracurricular activities. These committees meet regularly, recording minutes to monitor progress and ensure accountability. Additionally, roles like the Course Heads and Controller of Examination ensure seamless academic and administrative coordination. AIMSR's comprehensive approach ensures that the Perspective Plan is effectively integrated into all aspects of institutional functioning, driving growth and excellence. The activities and process are aligned with NEP 2020.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.2.1.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The functioning of the institutional bodies at AIMSR is both effective and efficient, as demonstrated by the comprehensive policies, administrative structure, and well-defined appointment and service rules. The institution adheres to the service norms established by the University of Mumbai and the Government of Maharashtra, with all relevant procedures available in the 'Employee Handbook.' This handbook outlines the recruitment processes, faculty roles and responsibilities, and other policies applicable to faculty members throughout their tenure.**

**The recruitment process at AIMSR is based on factors such as student-faculty ratios, the introduction of new subjects, faculty workload, and the availability of current staff. The Director reviews the need for fresh recruitment and may also invite external experts or industry personnel for guest lectures. The institution follows promotional policies that align with the University of Mumbai, AICTE, DTE, and Government guidelines.**

**AIMSR also maintains clear policies for student activities, such as placements, internships, examinations, and discipline, ensuring students are well-informed about the expectations. The strategic and perspective plans, developed by the Director in consultation with the Governing Body, faculty, and IQAC, ensure alignment with the institute's Vision and Mission for long-term growth.**

**The Director oversees the day-to-day management, supported by various committees, administrative officers, and course heads, ensuring that academic and administrative functions run smoothly.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.2.2.pdf |
| Link to Organogram of the institution webpage | https://www.aimsr.edu.in/wp-content/uploads/2024/09/Organogram.pdf |
| Upload any additional information | View File |

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

**A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**AIMSR places great emphasis on employee welfare, offering a range of facilities to ensure a motivating and conducive work environment. The institute provides a fully air-conditioned workspace, well-maintained washrooms with additional facilities, and separate cubicles with intercoms for each staff member. The staff has access to fully equipped PCs and a spacious cafeteria. The working environment is safe, with CCTV monitoring and clean drinking water.**

**In terms of compensation, AIMSR adheres to the 7th Pay Commission standards and contributes to employees' provident funds. Each staff member is provided a salary bank account. Health and wellness are prioritized with Mediclaim and accident insurance policies, free annual medical check-ups, an infirmary, and mind relaxation programs. A welfare fund, contributed to voluntarily by staff, supports emergencies.**

**The leave policy includes various types of leave, including maternity and study leave. Recognitions such as Best Faculty Awards motivate high performance. The institute also celebrates festivals and organizes outdoor activities like picnics. Other employee benefits include flexible working hours, training programs, and staff uniforms. AIMSR supports professional development through Faculty Development Programs (FDPs), encourages research participation, and offers financial aid for publications. Counselling services and provision of computers/laptops further enhance staff well-being and performance.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.3.1.pdf |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**4**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | [View File](#) |
| Upload any additional information | [View File](#) |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | [View File](#) |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**23**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of teachers attending professional development programmes during the year (Data Template) | [View File](#) |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **A well-designed 360-degree Performance Appraisal system is followed that includes following steps:-**
- **A Self-Appraisal form is circulated at the end of the academic year.**

- **Staff fills-out the detailed self-appraisal form.**
- **Submissions of the form is done to the reporting manager.**
- **The reporting manager does the assessment based on various laid-down metrics.**
- **The reporting authority reviews and provides his/her remarks.**
- **After verification, the final reviewing is done by the Director.**
- **In case of non-teaching staff, the details given in the self-assessment form are reviewed and verified by reporting authorities.**
- **Peer feedback is collected in the department. Parameters are work attitude, skills, professional knowledge, work achievement.**
- **The subordinates provide feedback to the Reporting Manager.**
- **Rating is done across parameters on a 4-point scale (Poor - Excellent).**
- **Each assessed self-appraisal form is sent to the HR Department for a final assessment.**
- **Review on remuneration is then done by the Director in consultation with the Trustees. The same is communicated to the employee**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.3.5.pdf |
| Upload any additional information | **No File Uploaded** |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Audit The internal audit process is initiated by the Director and receives approval from the Trustee and Chief Financial Officer (CFO). It is then reviewed and finalized by the Governing Council. Expenses are meticulously compared against the allocated budget for each activity, ensuring financial discipline. Major purchases are sourced from thoroughly vetted suppliers, and when no approved suppliers are available, vendor options are analyzed and compared before placing orders. The purchase officer is responsible for verifying the budget and securing an approval note or expenditure form, which must be endorsed by the Director and Trustee. Payments are processed only with the consent of the CFO and Trustee, ensuring robust oversight.**

**External Audit The accounts department prepares financial statements in collaboration with management, ensuring completion by the end of June. The Trust appoints an external auditor who must be a member of the Institute of Chartered Accountants of India (ICAI). The external audit is conducted from July to September. The audited financial statements are submitted to the Charity Commissioner, Income Tax Department, and Fee Regulating Authority. Additionally, the institute ensures timely submission of statutory returns for professional tax, provident fund, TDS, and GST to the respective government authorities, demonstrating compliance and financial transparency.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The accounts department, in consultation with the Director, prepares an annual budget projection, which is submitted to the Governing Council for approval. Upon approval, the Director is authorized to allocate funds as needed. This approved budget forms the foundation for all financial activities. Substantial expenditures, as recommended by the Purchase Officer, require the Trustee's approval**

to ensure fiscal responsibility.

For the MMS and MCA Programme, the Fees Regulating Authority (FRA), established by the Maharashtra government, determines the fees. The accounts department maintains the annual financial budget and prepares a proposed income and expense projection before the academic year begins. This preliminary budget is revised and submitted to the Trustee for approval. Subsequently, the final recommended budget is presented to the Governing Council. Any concerns raised during this process are addressed and documented before the Governing Body sanctions the final budget.

Funds are disbursed according to the ISO (21001:2018) defined purchase process. Requisitions are submitted with an approval note or expenditure form by the requester. The Purchase Officer verifies the request against the approved budget. Once reviewed and approved by the Director, and permitted by the Trustee, the accounts department releases the funds, ensuring compliance and transparency in financial management.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](View File) |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at AIMSR has been instrumental in promoting quality improvement in education since its establishment on April 29, 2019. By implementing quality-related activities and enhancing institutional processes, the IQAC ensures that AIMSR remains a leader in delivering high-quality education.

Process Flow Charts

A key initiative is the creation of a comprehensive process flow chart that outlines the various steps involved in admissions, class scheduling, academic assessments, and administrative tasks. This chart clarifies roles and responsibilities, streamlines processes, enhances transparency, and improves communication among staff,

ultimately identifying areas for institutional improvement.


Fostering Research Culture

The IQAC emphasizes the importance of fostering a research culture among students and faculty by organizing research seminars, workshops, and conferences that encourage collaboration and knowledge sharing. By providing financial support for research projects, offering incentives for publications, and equipping faculty with state-of-the-art facilities, the IQAC cultivates an environment conducive to curiosity and innovation. These efforts not only empower faculty and students in their research pursuits but also contribute to the advancement of knowledge and academic excellence. Thus, through its multifaceted initiatives, the IQAC significantly elevates the quality of education and institutional functioning at AIMSR.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

AIMSR's initiatives, guided by the Internal Quality Assurance Cell (IQAC), underscore a commitment to continuous improvement and excellence in education.


Digital Campus

The IQAC has significantly enhanced the teaching-learning process through the integration of digital technologies. By implementing ERP systems and LMS platforms, the IQAC has fostered a more accessible and dynamic learning environment, enabling students to engage with educational resources seamlessly and catering to diverse learning needs. The introduction of MS Teams and a comprehensive digital campus infrastructure has further improved communication and collaboration among students and faculty, cultivating a supportive learning community.

**Value Addition Sessions**

**Additionally, the IQAC organizes valuable sessions that focus on essential skills like communication, leadership, time management, and career readiness. These interactive workshops and group discussions complement academic learning, equipping students with practical skills necessary for professional success. By emphasizing holistic development, the IQAC prepares students to navigate the complexities of the job market confidently.**

**Through these strategic initiatives, the IQAC enriches the educational experience, reduces operational barriers, and promotes effective learning, ultimately contributing to improved educational outcomes and institutional excellence. This proactive approach aligns with AIMSR's commitment to nurturing the overall growth of students and elevating educational standards.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.5.2.pdf |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | [https://www.aimsr.edu.in/iqac/](https://www.aimsr.edu.in/iqac/) |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Over its 13-year journey, AIMSR has prioritized gender equity, recognizing women as vital contributors to institutional growth. Women consistently represent 50% of the teaching and non-teaching staff, reflecting the institute's commitment to inclusivity.

Initiatives and Programs:

- Women's Empowerment: AIMSR annually reports on women-related grievances, committee activities, and POSH Act awareness. International Women's Day is celebrated with speakers, while "Cyber Jagrookta Diwas" addresses online safety issues. Women hold leadership roles and drive key decisions.
- Awareness and Training: Self-defence workshops and fitness sessions on menstrual hygiene educate female students and promote community awareness. Equal opportunities are provided to all students in academics, extracurriculars, and administrative roles, with gender-neutral pay practices.

Facilities for Gender Equality:

- Safety Measures: 24/7 security, CCTV coverage, ID card policies, and professional security services ensure a secure campus.
- Support Infrastructure: The institute has recorded zero sexual harassment cases to date. Facilities like sanitary pad disposal machines, fire safety equipment, first-aid kits, and sick rooms prioritize well-being.
- Separate Amenities: Dedicated common rooms and washrooms for

**boys and girls ensure comfort and privacy.**

**AIMSR exemplifies a progressive approach to fostering a safe, inclusive, and equitable environment for all.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.aimsr.edu.in/naac-criteria-7/ |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**At Aditya Institute of Management Studies and Research (AIMSR), sustainability isn't just a policy—it's a way of life. The institute takes thoughtful measures to manage both degradable and non-degradable waste, ensuring a cleaner, greener campus.**

**Tackling Food Waste**

**AIMSR actively promotes waste segregation, starting with food waste. Clearly labelled bins are placed throughout the campus to separate organic waste from other materials. This collected waste is turned into nutrient-rich compost, which is used to enhance the institute's lush greenery. Through this initiative, AIMSR not only reduces landfill contributions but also encourages students and staff to**

adopt eco-friendly practices in their daily lives.

Managing E-Waste Responsibly

Outdated electronics such as computers and printers don't go to waste here. AIMSR organizes regular e-waste collection drives, ensuring these items are handed over to certified recyclers. These efforts help prevent harmful materials from polluting the environment. Additionally, the institute runs awareness programs to educate everyone on the importance of responsible e-waste disposal and its role in protecting the planet.

By combining practical action with awareness, AIMSR creates a campus culture rooted in sustainability, inspiring its community to make environmentally conscious choices every day.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

4. Ban on use of plastic

5. Landscaping

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Provide Web link to:**

**? Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)**

**? Any other relevant information.**

**Fostering Diversity and Inclusion at AIMSR**

**At Aditya Institute of Management Studies & Research (AIMSR), we are dedicated to building a community where respect, understanding, and equality thrive. Our campus is a vibrant mosaic of students, faculty, and staff from diverse cultural, linguistic, regional, and socioeconomic backgrounds. We see these differences not as barriers but as a source of strength that enriches our collective experience.**

**To celebrate this diversity, we host a variety of cultural and religious festivals like Diwali, Eid, Christmas, and Holi. These events go beyond festivities; they are moments of unity, where everyone comes together to share traditions, learn from one another, and build a sense of belonging. Such celebrations create a space for cultural exchange and mutual appreciation.**

**AIMSR also proudly collaborates with the Mouth and Foot Painting Artists Association, showcasing the incredible talents of specially-abled artists. Supporting initiatives like these reflects our commitment to creating a campus where diversity is valued and everyone's unique identity is celebrated.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

? Details of activities that inculcate values; necessary to render students into responsible citizens

? Any other relevant information

At AIMSR, we believe that being a responsible member of a democratic society goes beyond just knowing about it, it's about understanding and living by the values that unite us. That's why we place strong emphasis on educating our students and staff about the significance of constitutional rights and responsibilities. We aim to nurture a community that values justice, equality, and freedom.

Through engaging discussions, interactive workshops, and impactful awareness campaigns, we help our community better understand their role in supporting these essential principles. We stress the importance of fundamental duties and show how individual actions, can contribute to building a just and compassionate society. Whether it's participating in community service, advocating for social causes, or engaging in thoughtful dialogue, we encourage our students to actively embody their responsibilities as citizens.

At AIMSR, we believe that understanding the Constitution goes hand in hand with ethical leadership. By fostering this awareness, we empower our students to become thoughtful, informed individuals who not only strive for professional excellence but also work towards the collective well-being of society.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.aimsr.edu.in/events/ |
| Any other relevant information | **Nil** |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**At Aditya Institute of Management Studies and Research (AIMSR), commemorating national and international days, events, and festivals is integral to nurturing patriotism, cultural appreciation, and global awareness among students and staff.**

**Independence Day and Republic Day are celebrated with pride through flag-hoisting ceremonies, inspiring speeches, and cultural performances that honor India's rich history and heritage. Gandhi Jayanti is marked by activities like cleanliness drives and discussions on Mahatma Gandhi's timeless values of non-violence and sustainable living.**

International observances like World Environment Day and International Women's Day bring attention to pressing global challenges. Workshops, seminars, and campaigns empower students to take active roles in environmental conservation and gender equality.

AIMSR's vibrant celebrations of festivals such as Diwali, Eid, Christmas, and Holi foster interfaith harmony and cultural unity, offering students a chance to experience the richness of India's diverse traditions. On International Yoga Day, yoga and mindfulness sessions promote physical and mental well-being.

Academic milestones like Teacher's Day and National Education Day recognize educators' invaluable contributions and emphasize the transformative power of education.

Through these celebrations, AIMSR creates a nurturing environment that values diversity, encourages unity, and inspires a sense of pride, inclusion, and active global citizenship among its community.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice: Sustainable Developmental Learning

Objective: To empower learners with practical skills, critical thinking, adaptability, and holistic growth through real-world exposure, self-learning, and corporate collaboration.

Context: AIMSR promotes holistic, industry-oriented education through interdisciplinary learning, skill-building, and mentorship, fostering adaptability and self-awareness for success in dynamic business environments.

**Practice: AIMSR prepares students for the corporate world by offering exposure through guest lectures, innovation summits, and event organization.**

**Evidence: Conducting 100+ annual events aligns with MMS Program Outcomes, validated by diverse resource persons and participant feedback.**

**Challenges: Securing themes, infrastructure, sponsorships, and industry collaborations remains essential.**

**Best Practice 2**

**Title of the Practice: Digital Empowered Institution Objective:**

**Objective:-To utilize ICT for improving education, optimizing operations, promoting sustainability, and supporting Digital India's vision for a greener future.**

**Context: In line with NEP 2020, AIMSR incorporates ICT to revolutionize teaching, learning, and administration,.**

**Practice: Over the past five years, AIMSR has upgraded classrooms with smart boards, digitized administrative processes, provided faculty with ICT tools.**

**Evidence: Initiatives such as achieving 100% staff ICT proficiency, automating libraries, implementing ERP systems, creating interactive labs.**

**Challenges: Tackling technology upgrades, resolving network issues, integrating online and offline methods, and helping staff adapt workflows.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.aimsr.edu.in/best-practices/ |
| Any other relevant information | **Nil** |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

## Knowledge Hub for Holistic Development of students

At AIMSR, education goes beyond classrooms to equip students with the skills and knowledge needed to succeed in an evolving business world.

## Enhancing Employability with New-Age Skills

AIMSR emphasizes comprehensive learning, blending domain expertise with essential soft skills. Through hands-on projects and practical applications, students develop new-age skills to excel in modern business challenges. Corporate readiness sessions, capstone projects, and summer internships ensure they are industry-ready, while regular interactions with industry experts and alumni provide insights and networking opportunities. Faculty use advanced tools like Teams and LX to offer personalized, interactive learning experiences.

## Social Responsibility and Community Engagement

Social sensitization is integral at AIMSR. Through ISR initiatives, students participate in meaningful community service, raising awareness on critical issues like education, healthcare, and sustainability. AIMSR's partnership with Kumbheri village exemplifies its commitment to social impact, fostering empathy and inclusion among students.

## Fostering an Entrepreneurial Mindset

AIMSR nurtures innovation through research, an Entrepreneurship Cell, and an Incubation Centre that guides students in turning ideas into ventures. Industry-relevant certifications, financial tools like CMIE, and mentorship programs further prepare students to thrive in competitive environments.

# Part B

## CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute offers two-year, full-time Master of Management Studies (MMS) and Master of Computer Applications (MCA) programs that are affiliated with the University of Mumbai. Both programs have received approval from AICTE, and the MMS program is also endorsed by the Directorate of Technical Education, Maharashtra. Additionally, the Institute offers a Ph.D. program in Management Studies under the University of Mumbai. The MMS and MCA curriculum follow AICTE guidelines and include clearly defined Program Outcomes, Course Outcomes, and Program-Specific Outcomes. Each department is led by a dedicated Head of Department , and there are two University-approved Ph.D. guides available. At the beginning of the year, the academic calendar is created, which includes both co-curricular and extra-curricular events. Faculty assignments are made based on specialization, expertise, and comfort level. Faculty members develop session plans for each course, which are then reviewed and approved by the HoD and Director. Timetables are posted on noticeboards and can also be accessed through the Institute's ERP system, TCSiON. Teaching methods include case studies, assignments, group discussions, and role plays. Internships and projects are essential components of the MMS and MCA programs, along with supplementary MOOCs..

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File]() |
| Link for Additional information | https://aimsr.edu.in/naac/2024/a/1/1.1.1.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar, which runs from June to May, forms the basis for all academic, co-curricular, extracurricular activities, and examination schedules. Faculty members coordinate their planning and execution of courses, events, and assessments according to this calendar. To ensure effective curriculum

delivery, faculty closely track students' performance based on their Continuous Internal Evaluation (CIE) plans. These plans outline various assessment methods to provide a thorough evaluation of students' progress. At least four assessment parameters are chosen, including Mid-Term Tests, Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes, Group Discussions, Field Work, Live Projects, Workshops, Informational Videos, or Simulations. These assessments are thoughtfully distributed throughout the semester to prevent overwhelming students. To maintain a balanced approach, a comprehensive semester-wise CIE plan is collaboratively developed by all faculty members teaching during that semester. This strategy ensures that assessments are evenly spaced over the semester, avoiding the clustering of evaluations and keeping the workload manageable for students. This organized planning and monitoring process supports structured learning and continuous progress for students throughout the semester.

Continuous InternaI Evaluation is conducted as per Mumbai /university instructions and timetable shall be made as per syllabus and after completion of 40 percent of syllabus in MCA.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://aimsr.edu.in/naac/2024/a/1/1.1.2.p d |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**2**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**149**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**149**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender equality CourseslikePerspective Management, Organizational Behavior, and HRMalsohelpunderstand the dynamicsofadiverseworkplaceandgenderequality. Entrepreneurship Managementdiscussesissues regardinggender bias,focusingonwomen entrepreneurs.Activities undertheumbrella of theWomen's Development Cell,"Manasvini",includeeventslike Women's Day celebrations, empowerment sessions, and grievance counseling through an Internal Complaint Committee. Environment & Sustainability AIMSRinculcatesstudentswithecological responsibility. Cost & Management Accountingincorporatessustainability reporting,andOperations Managementcoversgreen bonds and carbon credits. Environmentalactivitieshelpstudentsbecome awareandrespectfulofecological balance. Human Values Thesubjects like Organizational Behavior and Rural Marketinghaveinterpersonal skills, group dynamics, and conflict management. The Social Sensitization Cell,"ARANYAK",organizesactivities toinfusea sense ofsocialresponsibilityandhasan active Anti-Ragging Committee. Professional Ethics The curriculum integrates ethical practices through courses like Soft Skill Development, Ethics & CSR, and electives such as Ethical Hacking. Students are trained to uphold regulations and professional integrityinwholesomedevelopment aligned with AIMSR's foundational principles.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | **No File Uploaded** |

## 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

**2**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**89**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.aimsr.edu.in/wp-content/uploads/2025/01/Feedback-Analysis-and-Action-Taken-Report-2023-24.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.aimsr.edu.in/wp-content/uploads/2025/01/Feedback-Analysis-and-Action-Taken-Report-2023-24.pdf |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

## 2.1.1.1 - Number of students admitted during the year

**146**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**16**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At AIMSR, the process for identifying advanced and slow learners involves the following steps:

· The academic records of students are reviewed during the admission process.

· A refresher course on foundational subjects was conducted as part of Aawahan.

· Faculty members overseeing various committees encourage advanced learners to take leadership roles, such as anchoring and organizing events, while slow learners are motivated to actively participate in specialization conclaves, summits, conferences, and industry-connect sessions with experts.

· Students' learning levels are assessed based on their first-semester test performance across courses.

· Group discussions (GDs) and personal interviews (PIs) were conducted online as preparation for their final placement rounds.

Special initiatives are in place to support slow learners:

· Tutorial sessions provide course notes/handouts, supplementary assignments, mentorship, re-tests, and other resources to build confidence.

· Focused training sessions in small groups equip students with the skills to perform effectively in online interviews.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/2/2.2.1.pdf |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 240 | 23 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

AIMSR emphasizes a student-centered teaching methodology that promotes active participation, problem-solving, and holistic development. The institution adopts diverse strategies, including experiential learning, participative learning, problem-based learning, and ICT-enabled tools, to ensure an engaging and enriching educational experience.

Experiential learning forms the foundation of AIMSR's educational philosophy. Activities like summer internships, guest lectures, and webinars provide students with practical skills and real-world exposure essential for professional growth. This hands-on approach bridges the gap between theoretical knowledge and industry requirements, equipping students to excel in their careers.

Participative learning fosters active engagement and collaboration among students. By involving them in institutional social responsibility activities and events, the institute cultivates critical thinking, teamwork, and leadership skills. These initiatives prepare students to tackle real-world challenges and thrive in dynamic corporate environments.

Problem-based learning is another integral aspect of AIMSR's framework. Students are encouraged to apply their knowledge to

real-world scenarios through case studies and practical assignments. This approach sharpens their critical thinking, enhances analytical skills, and improves their ability to solve complex problems effectively.

By combining these innovative teaching methodologies with ICT-enabled tools, AIMSR ensures that students are well-prepared for both academic excellence and professional success in today's competitive world.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Link for additional information | [https://aimsr.edu.in/naac/2024/a/2/3.2.1.pdf](https://aimsr.edu.in/naac/2024/a/2/3.2.1.pdf) |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools are integral to learning and teaching at AIMSR. The institute features modern, well-equipped computer centers and classrooms designed with optimal furniture, good ventilation, and lighting to create a conducive learning environment. AIMSR also provides a range of amenities, including a Wi-Fi-enabled campus, a convention center, an auditorium for curricular and extracurricular activities, and a seminar hall for guest sessions. Additionally, the institute has an English language laboratory to enhance communication skills and a dedicated boardroom for group discussions, meetings, and interviews.

The Learning Management System (LMS) at AIMSR is a vital tool for assessing student progress. Faculty use internal assessment methods to evaluate performance and identify areas for improvement. Students' academic records, aptitude, and participation in extracurricular activities are also considered to personalize their learning experience effectively.

AIMSR emphasizes holistic development by incorporating experiential, participative, and problem-based learning. Students engage in live projects, internships, and events that foster managerial skills and personal growth. Experiential learning opportunities like guest lectures and webinars bridge the gap between theory and practice.

With state-of-the-art facilities, ICT-enabled tools, and a focus on holistic development, AIMSR equips students with the skills and confidence needed to excel academically and thrive in their professional careers.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

**23**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**23**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

**D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year**

**8**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**73**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

AIMSR adheres to the University of Mumbai's guidelines for internal and external assessments. Core and elective subjects allocate 40 marks for internal assessment and 60 for external exams each semester. Internal assessments include diverse activities like group discussions, quizzes, case studies, industrial visits, live projects, and more. Faculty discretion determines the weightage for each component, and students are informed about the composition at the semester's start.

Grievances regarding exams are first addressed by the examination department and, if unresolved, escalated to the Examination Controller and Director. Students unable to attend internal exams

for valid reasons can reschedule by submitting proper documents. Attendance is crucial, requiring a minimum of 75%, with medical certificates considered for eligibility.

During external exams, faculty clarify doubts in question papers and evaluate answer sheets at the CAP center. Marks are collated and submitted to the University of Mumbai. To pass, students must secure at least 50% in both internal and external components combined. Those failing are offered supplementary exams as per university norms.

This structured process ensures fairness, transparency, and alignment with academic standards.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://aimsr.edu.in/naac/2024/a/2/2.5.1.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure fair, transparent, and timely resolution of examination-related grievances, AIMSR follows norms prescribed by the University of Mumbai and AICTE.

External Examination Grievances: Before exams, university guidelines are shared during orientation, and issues like hall tickets, logins, or computer facilities are addressed. During exams, cases of unfair means are reported by the student and supervisor to the examination department, with the Unfair Means Inquiry Committee reviewing and reporting on the matter. After results are announced, faculty promptly address student queries. If unresolved, students can request rechecking or revaluation. External moderation by faculty and revaluation by another ensure fairness and transparency.

Internal Examination Grievances: Faculty resolve grievances directly with students. If unresolved, students can escalate the matter to the examination department, which involves the Director for further resolution with the concerned faculty.

This process ensures a robust and equitable grievance mechanism.

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | https://aimsr.edu.in/naac/2024/a/2/2.5.1.pdf |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Program Outcomes (POs) and Course Outcomes (COs) have been developed for the MMS program at AIMSR. These POs are accessible on the institute's website for faculty reference and are communicated to students during the induction program and at the start of their courses.**

**COs define the essential knowledge and skills students are expected to acquire and demonstrate by the end of each course. Designed using Bloom's Taxonomy, they cover cognitive, affective, and psychomotor learning dimensions and are crafted by faculty to align with various learning levels. These outcomes are reviewed and revised as needed during curriculum updates.**

**The University of Mumbai provides course objectives and syllabi for each semester, which faculty use to create subject-specific COs. These are shared with students during lectures via session plans. The syllabus is also accessible in the library, college intranet, and MMS department. Faculty are trained in Outcome-Based Education (OBE) through Faculty Development Programs (FDPs) and implement OBE principles in teaching to enhance student learning.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://aimsr.edu.in/naac/2024/a/2/2.6.1.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The University of Mumbai defines Course Outcomes (COs) for each course, which are aligned with Program Outcomes (POs). Courses are categorized into Core (mandatory for all specializations) and Electives (specific to specializations), enabling a focused approach to learning.

The attainment of POs and COs is evaluated by mapping COs to POs. Continuous assessment during regular classes provides students with feedback to facilitate improvement. Monthly attendance is tracked, and semester-end results are displayed on the Notice Board for transparency.

Faculty utilize various methods to evaluate learning outcomes: A. Continuous Internal and External Evaluation: Following University guidelines, each course includes a 60-mark written exam and a 40-mark internal assessment. B. Case Studies and Role Plays: These enhance analytical skills in problem-solving. C. Projects: Students complete a Summer Internship after the first year and three projects on General Management, Functional Management, and Social Relevance in Semester IV. D. Communication Skills: Assessed through debates, presentations, and other activities. E. Entrepreneurial Skills: Fostered through the Entrepreneurship Cell/IIC and business plan competitions. F. Mentoring: Faculty guide students throughout the program.

Assessment Components and Weightage:

- Attendance: 5%
- Class Participation: 5%
- Any four (Midterm Tests, Group Presentations, Role Plays, Case Studies, etc.): 30%
- Semester-End Exam: 60%
- Total: 100%

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | https://aimsr.edu.in/naac/2024/a/2/2.6.2.pdf |

## 2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**89**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://aimsr.edu.in/naac/2024/a/2/2.6.3.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://aimsr.edu.in/naac/2024/a/2/2.7.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**2**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

## 3.1.2.1 - Number of teachers recognized as research guides

**2**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**1**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

AIMSR fosters a vibrant innovation ecosystem that encourages entrepreneurship and knowledge creation. The annual Innovation Summit and E Summit serve as platforms for distinguished and budding entrepreneurs to share their innovative journeys, while the International Research Conference promotes collaboration and scholarly exchange. Workshops and seminars on themes like Research Methodology, Intellectual Property Rights (IPR), and entrepreneurship further enhance student and faculty engagement in cutting-edge topics.

One notable success is Mr. Aditya Sharma's startup, "Doctor's Earth – The Polyclinic," which provides furnished clinic spaces for specialist doctors to deliver affordable healthcare services in Kharghar, exemplifying the entrepreneurial spirit AIMSR

**nurtures.**

**To support knowledge transfer, AIMSR maintains a well-equipped library with subscriptions to numerous research journals and databases, including J-Gate and EBSCO-HOST. The IPR cell actively manages intellectual property assets, with faculty holding multiple patents and published works. The curriculum incorporates subjects vital for rigorous research, including Business Analytics and Operations Research, alongside consistent skill development training. Mentoring programs and innovative project work encourage students to select impactful topics, particularly focusing on the Indian economy. Through a combination of lectures, industrial visits, and practical experiences, AIMSR effectively promotes a culture of innovation and entrepreneurship, ultimately contributing to the development of employable skills and indigenous products.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/3/3.2.1.pdf |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**15**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

## 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://www.aimsr.edu.in/research-guides/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

## 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

## 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

## 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

At AIMSR, we are committed to fostering empathy, gratitude, and compassion among students through impactful community engagement. To uphold this ethos, AIMSR has adopted Kumbheri village in Mulshi taluka, Pune district, with a focus on rural development in areas like education, healthcare, sustainable agriculture, and infrastructure. This initiative aligns with our vision of community empowerment and sustainable development.

Our efforts emphasize social responsibility through activities tailored to societal needs, addressing underprivileged children's requirements, promoting cleanliness in public spaces, and raising awareness about environmental and social issues. Collaborations with NGOs and organizations like the Rotary Club and Swadesh Foundation amplify our impact, enabling projects such as talent shows for NGO kids and humanitarian work.

Social extension activities at AIMSR include blood donation camps, beach cleanups, tree plantations, and environmental conservation drives. Students also participate in campaigns on organ donation and plastic pollution awareness. Programs like "We Can, We Will" empower students to teach underprivileged children, fostering inclusivity and problem-solving skills. These initiatives equip students with life skills, a deeper understanding of societal issues, and a sense of responsibility. Through these efforts, AIMSR aims to shape students into agents of change, contributing to a greener, more sustainable future.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/3/3.4.1.pdf |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**15**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**655**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**93**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**14**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution firmly believes that good teaching-learning process requires ideal environment and support facilities. The institute provides necessary infrastructure and support

**facilities to make teaching and learning effective.**

**The Institution focuses on:**

**· Providing quality education to students with all necessary facilities,**

**· Providing teaching-learning aids for faculty to deliver best quality education,**

**· Imparting education with latest technology and infrastructure in the field of management,**

**· Providing appropriate environment for research, development, and consultancy services to faculty & students**

**Learning Spaces: The institute has well equipped library and reading room with a collection of more than thirteen thousand books and 60 periodicals.**

**ICT enabled Classrooms (total of 11) of different capacities meet requirements of students. Large classrooms are available for 60-70 students. For elective courses, a classroom size that seating capacity 30 students. Each classroom is air conditioned and equipped with appropriate, comfortable furniture, good ventilation, and adequate light.**

**The institute has 150-seater 2,000 sq. ft Seminar Hall to conduct Guest sessions.**

**Institute has 2 IT Labs equipped with latest technology desktop computers and internet.**

**Institute has an English Language Laboratory to enhance students' Language skills. Institute has special boardroom for conducting group discussions, meetings, interviews.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/4/4.1.1.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

Institute encourages wholistic development of students, and thus encourages participation of students in extra-curricular activities like cultural and sports activities.

For organizing the Cultural Activities in the institute, AIMSR uses the following facilities –

· A 12000 sq ft convention center is used for organizing several cultural activities for inter and intra college competitions and events, like Youth Got Talent - Dancing, Singing, Drama competition, Alumni Meet, Navratri Garba Night, etc.

· Seminar Hall is used for organizing events like Hindi Divas, Matrubhasha Divas, etc.

· Ground Floor Lobby Area near Reception is used for organizing Vasant Panchami (Sarasvati Pooja) every year.

· The Exhibition cum Convention Hall is used for organizing Freshers Party, Farewell Party, etc.

For organizing the sports activities Institute has the following facilities –

· The institute has a Playground for organizing Outdoor Games like Cricket, Football, Tug of War, etc.

· Indoor sports competitions like Chess, Carrom, etc. are organized in the Boys and Girls Common Rooms.

Yoga day is organized in Seminar Hall and Playground Area depending on the weather conditions

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/4/4.1.2.pdf |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**10**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/4/4.1.3.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**62.7**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The Institute has an automated library using TCS Library module (under Digital Campus) on TCS iON, ERP system. TCS Library module is a user-friendly library package, which facilitates Management of Books, Acquisition, Serial Control and Automated Circulation (issue-return) of Books. AIMSR Library has a collection of 13,274 Books (13,046 Printed ones and 39 e-books), 52 Publications, (43 Journals, 09 Magazines) and 72 Audio-Visual Material to its members. Library also has an air-conditioned Reading Room of 150 seating capacity with Wi-Fi facility and also has a separate Digital Learning space with 10 Desktops installed, for students to work on projects using Databases and e-resources. All the**

**books in the library are bar coded to support automation**

**Software is upgraded from time-to-time with the help of the regular Annual Maintenance Contract. ERP system of the Library can provide complete information about book issuance with circulation status, fine status, contact details, reading & circulation history, etc., for all library users.**

**· Name of ILMS Software: TCS iON, ERP system**

**· Nature of Automation (Fully or Partially): Full automation**

**· Version: TCS iON Digital Campus Version 17.04**

**· Year of Automation: 2012-2017 (E-Granthalay) & 2017- till date TCS LXFile Description:**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | https://aimsr.edu.in/naac/2024/a/4/4.2.1.pdf |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**5.33**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**66**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

AIMSR has a robust IT facility that are adequate and updated on regular basis on timely basis. AIMSR has connected students, staff and faculty members using Microsoft Teams which has enabled conduct of online classes, meetings, webinars, etc. The license for Teams was upgraded to

• To maintain social distancing and avoid touch, Biometric attendance system has been replaced with a Face Detection System in September 2020.

• Institute has a Seminar Hall well equipped with Cameras and a Strong ICT network which was upgraded with Broadcasting facility for Guest sessions Live on Facebook and YouTube at the same time

• Purchased and installed Smart Board for conducting lectures in online and hybrid modes.

• Institute has upgraded to 100 Mbps Primary Leased Line & 100 Mbps Backup Leased Line for internet connectivity and Wi-Fi

**facility**

· **Institute has deployed the TCS iON Enterprise Resource Planning (ERP) which is cloud-based tool for smooth functioning of academics and administration work from AY 2016-17, which is upgraded periodically.**

· **The Institute has upgraded to Digital Learning facility where users can access e-resources like EBSCO, J-Gate, and upgraded to industry database sources to CMIE and Ticker Plant, in addition to the same.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://aimsr.edu.in/naac/2024/a/4/4.3.1.pdf](#) |

## 4.3.2 - Number of Computers

**160**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| List of Computers | [View File](#) |

| 4.3.3 - Bandwidth of internet connection in the Institution | A. ? 50MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | [View File](#) |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**40.97**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Housekeeping & Maintenance: Housekeeping & Maintenance Committee is responsible for providing a hygienic and clean environment in the campus through supervision of maintenance services by the Facilities Management Staff.**

**Following items are covered under the scope of this Committee:**

**Administration of Outsourced Contracts (Pest Control, Elevator Inspections, Asset Inspections, Fire Suppression System, etc.)**

**• Assistance with Asset Management Building Services,**

**• Watering plants Safety Coordination, First Aid**

**• Heating, Ventilation, and Air Conditioning Work**

**• Housing/Housekeeping facilities services**

**• Painting**

**• Plumbing**

**• Preventative Maintenance Recycling**

**• Repair, Maintenance, and Operation of Campus Building**

**• Trash Removal**

**Library Maintenance: Institute has a Library Policy to facilitate provision of Hard/Soft copy of academic and other reference materials to users to enhance their knowledge. Books, Journals &**

**Magazines, Research Reports, Project Reports, CD-ROMS, Newspapers, Other Informative Documents (E-resources) are covered under the scope of this committee.**

**Monitoring and Control: Stock verification is done once in a year. Newspapers, Periodicals, Journals, etc. are disposed after retention period. Users are required to sign in the Visitors Register while entering the reading space maintained at the reading room entrance.**

**Classroom:**

**Classroom, Corridor, Extra Rooms, etc cleaned daily.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://aimsr.edu.in/naac/2024/a/4/4.4.2.pdf](https://aimsr.edu.in/naac/2024/a/4/4.4.2.pdf) |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**85**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

4

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

| File Description | Documents |
| --- | --- |
| Link to Institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

89

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

89

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | [View File](#) |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | A. All of the above |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View File](#) |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | [View File](#) |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

59

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

1

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description | Documents |
|---|---|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as**

**one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students have active representation in different committees like College Development committee, Anti Ragging Committee and administrative bodies (IQAC, statutory committees and placement committees) of the Institute.

Cultural and Sports Committees: Students have strong representations in all cultural and sports and games committees and help in organization and management of events. Organization of Special Events- Students organize, and celebrate the Teachers Day, on Sept. 5, every year by honouring their teachers and presenting cultural programme along with other National celebrations that include, Independence Day and Republic Day. They also organize various activities in their respective departments and in Cultural Fest called Borivali Design Fair.

They also organise a variety of innovative competitions, guest lectures and games specially related to entrepreneurship and innovations.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**105**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The AIMSR Alumni Cell provides a platform for alumni to contribute to their alma mater by offering career advice, mentorship, soft skills training, and networking opportunities. This strengthens the relationship between alumni and current students, enhancing placement support and fostering a healthy ecosystem. The Alumni Cell organizes events to connect alumni, promote the institute, and offer networking opportunities for students.**

**Alumni also play a crucial role in financial support through donations and fundraising initiatives, funding infrastructure development and improving the learning environment. Alumni mentorship programs help students with career advice, networking, and job placement services. They also conduct guest lectures,**

workshops, and seminars to enrich students' academic experience.

Networking events and reunions promote alumni connections, while alumni also participate in community service and fundraising efforts. The alumni association bridges the gap between academia and industry, facilitating research, internships, and career opportunities for students.

Alumni guide students in building start-ups, navigating challenges, and exploring new trends in the corporate world. By creating a community of leaders and entrepreneurs, alumni help generate employment opportunities at national and international levels, contributing to the development of future global leaders and fostering industry-academia partnerships.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

| **GOVERNANCE, LEADERSHIP AND MANAGEMENT** |
|---|

| **6.1 - Institutional Vision and Leadership** |
|---|

| 6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution |
|---|

AIMSR is committed to building strong industry connections and fostering intellectual capital as part of its strategic vision. The institute aims to enhance its presence in commercial and academic arenas while strengthening relationships with corporate partners. To equip students for the demands of a dynamic and fast-paced world, the IQAC has emphasized integrating industry-oriented approaches into the teaching and learning process.

Encouraging faculty and students to pursue PhDs and engage in innovative research has been a priority, cultivating a vibrant research culture. Through its Industry-Institution Cell, AIMSR

focuses on delivering top-quality education with an industry-centric perspective, aiming to nurture future leaders.

AIMSR has embraced a hybrid work culture to promote flexibility and efficiency. Classrooms have been upgraded with smartboards, fostering collaborative learning, resource sharing, and the use of cutting-edge educational technology. Additionally, AIMSR has signed Memorandums of Understanding (MOUs) with various universities, expanding opportunities for collaboration in education and research.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.1.1.pdf |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

AIMSR operates an effective, decentralized governance mechanism to manage its activities. The Director serves as the academic and administrative head, supported by the Registrar and Administrative Officer. The institute's Governing Body plays a pivotal role in setting the institute's strategic direction, meeting annually before the academic year to review achievements and plan activities. The discussions during this meeting guide the development of a comprehensive Academic Calendar aligned with AIMSR's vision, mission, and the Perspective Plan prepared by the IQAC Cell.

Post-Governing Body discussions, the Director conveys the outlined goals to the faculty, ensuring committees are formed to execute the action points effectively. These 25 statutory and non-statutory committees, comprising teaching and non-teaching staff, students, the Director, Registrar, and Administrative Officer, oversee various academic, administrative, co-curricular, and extra-curricular activities. Each committee drafts its annual activity plan during initial meetings, contributing to the Academic Calendar.

Academically, the Director, supported by Program Heads and Coordinators, ensures smooth program management. Faculty meetings serve as platforms for participative decision-making, fostering

**democratic and consultative processes. Major academic decisions are made by consensus, with the Director monitoring committee activities to ensure alignment with institutional goals. This structure promotes collaboration and ensures efficient management of AIMSR's operations.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.1.2.pdf |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The institutional Perspective Plan at AIMSR is effectively deployed through meticulous planning, strategic alignment, and efficient governance. This plan, a blueprint for long-term growth, is aligned with the institute's Vision and Mission. It is developed collaboratively by the Director in consultation with the Governing Body (GB), faculty, and the IQAC. The GB, constituted per AICTE guidelines, serves as the supreme governing authority, ensuring the strategic direction is implemented effectively.**

**To operationalize the Perspective Plan, AIMSR follows well-defined service rules outlined in its 'Employee Handbook,' covering recruitment, appointments, and policies for faculty and staff. Faculty recruitment is based on factors like student-faculty ratios, curriculum needs, and workload, ensuring alignment with the institute's goals.**

**The Director oversees this process and manages corporate relations, day-to-day administration, and compliance with statutory requirements. Committees comprising faculty and staff play a vital role in managing academic, administrative, and extracurricular activities. These committees meet regularly, recording minutes to monitor progress and ensure accountability. Additionally, roles like the Course Heads and Controller of Examination ensure seamless academic and administrative coordination. AIMSR's comprehensive approach ensures that the Perspective Plan is effectively integrated into all aspects of**

**institutional functioning, driving growth and excellence. The activities and process are aligned with NEP 2020.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | [View File](#) |
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.2.1.pdf |
| Upload any additional information | [View File](#) |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The functioning of the institutional bodies at AIMSR is both effective and efficient, as demonstrated by the comprehensive policies, administrative structure, and well-defined appointment and service rules. The institution adheres to the service norms established by the University of Mumbai and the Government of Maharashtra, with all relevant procedures available in the 'Employee Handbook.' This handbook outlines the recruitment processes, faculty roles and responsibilities, and other policies applicable to faculty members throughout their tenure.**

**The recruitment process at AIMSR is based on factors such as student-faculty ratios, the introduction of new subjects, faculty workload, and the availability of current staff. The Director reviews the need for fresh recruitment and may also invite external experts or industry personnel for guest lectures. The institution follows promotional policies that align with the University of Mumbai, AICTE, DTE, and Government guidelines.**

**AIMSR also maintains clear policies for student activities, such as placements, internships, examinations, and discipline, ensuring students are well-informed about the expectations. The strategic and perspective plans, developed by the Director in consultation with the Governing Body, faculty, and IQAC, ensure alignment with the institute's Vision and Mission for long-term growth.**

**The Director oversees the day-to-day management, supported by various committees, administrative officers, and course heads,**

**ensuring that academic and administrative functions run smoothly.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.2.2.pdf |
| Link to Organogram of the institution webpage | https://www.aimsr.edu.in/wp-content/uploads/2024/09/Organogram.pdf |
| Upload any additional information | View File |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**AIMSR places great emphasis on employee welfare, offering a range of facilities to ensure a motivating and conducive work environment. The institute provides a fully air-conditioned workspace, well-maintained washrooms with additional facilities, and separate cubicles with intercoms for each staff member. The staff has access to fully equipped PCs and a spacious cafeteria. The working environment is safe, with CCTV monitoring and clean drinking water.**

**In terms of compensation, AIMSR adheres to the 7th Pay Commission standards and contributes to employees' provident funds. Each staff member is provided a salary bank account. Health and**

wellness are prioritized with Mediclaim and accident insurance policies, free annual medical check-ups, an infirmary, and mind relaxation programs. A welfare fund, contributed to voluntarily by staff, supports emergencies.

The leave policy includes various types of leave, including maternity and study leave. Recognitions such as Best Faculty Awards motivate high performance. The institute also celebrates festivals and organizes outdoor activities like picnics. Other employee benefits include flexible working hours, training programs, and staff uniforms. AIMSR supports professional development through Faculty Development Programs (FDPs), encourages research participation, and offers financial aid for publications. Counselling services and provision of computers/laptops further enhance staff well-being and performance.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.3.1.pdf |
| Upload any additional information | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**4**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**23**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **A well-designed 360-degree Performance Appraisal system is followed that includes following steps:-**
- **A Self-Appraisal form is circulated at the end of the academic year.**
- **Staff fills-out the detailed self-appraisal form.**
- **Submissions of the form is done to the reporting manager.**
- **The reporting manager does the assessment based on various laid-down metrics.**
- **The reporting authority reviews and provides his/her remarks.**
- **After verification, the final reviewing is done by the Director.**
- **In case of non-teaching staff, the details given in the self-assessment form are reviewed and verified by reporting authorities.**
- **Peer feedback is collected in the department. Parameters are work attitude, skills, professional knowledge, work achievement.**
- **The subordinates provide feedback to the Reporting Manager.**
- **Rating is done across parameters on a 4-point scale (Poor - Excellent).**
- **Each assessed self-appraisal form is sent to the HR Department for a final assessment.**
- **Review on remuneration is then done by the Director in consultation with the Trustees. The same is communicated to the employee**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.3.5.pdf |
| Upload any additional information | **No File Uploaded** |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Audit The internal audit process is initiated by the Director and receives approval from the Trustee and Chief Financial Officer (CFO). It is then reviewed and finalized by the**

Governing Council. Expenses are meticulously compared against the allocated budget for each activity, ensuring financial discipline. Major purchases are sourced from thoroughly vetted suppliers, and when no approved suppliers are available, vendor options are analyzed and compared before placing orders. The purchase officer is responsible for verifying the budget and securing an approval note or expenditure form, which must be endorsed by the Director and Trustee. Payments are processed only with the consent of the CFO and Trustee, ensuring robust oversight.

External Audit The accounts department prepares financial statements in collaboration with management, ensuring completion by the end of June. The Trust appoints an external auditor who must be a member of the Institute of Chartered Accountants of India (ICAI). The external audit is conducted from July to September. The audited financial statements are submitted to the Charity Commissioner, Income Tax Department, and Fee Regulating Authority. Additionally, the institute ensures timely submission of statutory returns for professional tax, provident fund, TDS, and GST to the respective government authorities, demonstrating compliance and financial transparency.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The accounts department, in consultation with the Director, prepares an annual budget projection, which is submitted to the Governing Council for approval. Upon approval, the Director is authorized to allocate funds as needed. This approved budget forms the foundation for all financial activities. Substantial expenditures, as recommended by the Purchase Officer, require the Trustee's approval to ensure fiscal responsibility.**

**For the MMS and MCA Programme, the Fees Regulating Authority (FRA), established by the Maharashtra government, determines the fees. The accounts department maintains the annual financial budget and prepares a proposed income and expense projection before the academic year begins. This preliminary budget is revised and submitted to the Trustee for approval. Subsequently, the final recommended budget is presented to the Governing Council. Any concerns raised during this process are addressed and documented before the Governing Body sanctions the final budget.**

**Funds are disbursed according to the ISO (21001:2018) defined purchase process. Requisitions are submitted with an approval note or expenditure form by the requester. The Purchase Officer verifies the request against the approved budget. Once reviewed and approved by the Director, and permitted by the Trustee, the accounts department releases the funds, ensuring compliance and transparency in financial management.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The Internal Quality Assurance Cell (IQAC) at AIMSR has been instrumental in promoting quality improvement in education since its establishment on April 29, 2019. By implementing quality-related activities and enhancing institutional processes, the IQAC ensures that AIMSR remains a leader in delivering high-quality education.**

**Process Flow Charts**

**A key initiative is the creation of a comprehensive process flow chart that outlines the various steps involved in admissions, class scheduling, academic assessments, and administrative tasks. This chart clarifies roles and responsibilities, streamlines processes, enhances transparency, and improves communication among staff, ultimately identifying areas for institutional improvement.**

**Fostering Research Culture**

**The IQAC emphasizes the importance of fostering a research culture among students and faculty by organizing research seminars, workshops, and conferences that encourage collaboration and knowledge sharing. By providing financial support for research projects, offering incentives for publications, and equipping faculty with state-of-the-art facilities, the IQAC cultivates an environment conducive to curiosity and innovation. These efforts not only empower faculty and students in their research pursuits but also contribute to the advancement of knowledge and academic excellence. Thus, through its multifaceted initiatives, the IQAC significantly elevates the quality of education and institutional functioning at AIMSR.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**AIMSR's initiatives, guided by the Internal Quality Assurance Cell (IQAC), underscore a commitment to continuous improvement and excellence in education.**

**Digital Campus**

**The IQAC has significantly enhanced the teaching-learning process through the integration of digital technologies. By implementing ERP systems and LMS platforms, the IQAC has fostered a more accessible and dynamic learning environment, enabling students to engage with educational resources seamlessly and catering to diverse learning needs. The introduction of MS Teams and a comprehensive digital campus infrastructure has further improved communication and collaboration among students and faculty, cultivating a supportive learning community.**

**Value Addition Sessions**

**Additionally, the IQAC organizes valuable sessions that focus on essential skills like communication, leadership, time management, and career readiness. These interactive workshops and group discussions complement academic learning, equipping students with practical skills necessary for professional success. By emphasizing holistic development, the IQAC prepares students to navigate the complexities of the job market confidently.**

**Through these strategic initiatives, the IQAC enriches the educational experience, reduces operational barriers, and promotes effective learning, ultimately contributing to improved educational outcomes and institutional excellence. This proactive approach aligns with AIMSR's commitment to nurturing the overall growth of students and elevating educational standards.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aimsr.edu.in/naac/2024/a/6/6.5.2.pdf |
| Upload any additional information | View File |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.aimsr.edu.in/iqac/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Over its 13-year journey, AIMSR has prioritized gender equity, recognizing women as vital contributors to institutional growth. Women consistently represent 50% of the teaching and non-teaching staff, reflecting the institute's commitment to inclusivity.**

**Initiatives and Programs:**

- **Women's Empowerment: AIMSR annually reports on women-related grievances, committee activities, and POSH Act**

awareness. International Women's Day is celebrated with speakers, while "Cyber Jagrookta Diwas" addresses online safety issues. Women hold leadership roles and drive key decisions.

- Awareness and Training: Self-defence workshops and fitness sessions on menstrual hygiene educate female students and promote community awareness. Equal opportunities are provided to all students in academics, extracurriculars, and administrative roles, with gender-neutral pay practices.

**Facilities for Gender Equality:**

- Safety Measures: 24/7 security, CCTV coverage, ID card policies, and professional security services ensure a secure campus.
- Support Infrastructure: The institute has recorded zero sexual harassment cases to date. Facilities like sanitary pad disposal machines, fire safety equipment, first-aid kits, and sick rooms prioritize well-being.
- Separate Amenities: Dedicated common rooms and washrooms for boys and girls ensure comfort and privacy.

**AIMSR exemplifies a progressive approach to fostering a safe, inclusive, and equitable environment for all.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.aimsr.edu.in/naac-criteria-7/ |

| | |
|---|---|
| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | B. Any 3 of the above |

| File Description | Documents |
|---|---|
| Geo tagged Photographs | [View File]() |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

At Aditya Institute of Management Studies and Research (AIMSR), sustainability isn't just a policy—it's a way of life. The institute takes thoughtful measures to manage both degradable and non-degradable waste, ensuring a cleaner, greener campus.

Tackling Food Waste

AIMSR actively promotes waste segregation, starting with food waste. Clearly labelled bins are placed throughout the campus to separate organic waste from other materials. This collected waste is turned into nutrient-rich compost, which is used to enhance the institute's lush greenery. Through this initiative, AIMSR not only reduces landfill contributions but also encourages students and staff to adopt eco-friendly practices in their daily lives.

Managing E-Waste Responsibly

Outdated electronics such as computers and printers don't go to waste here. AIMSR organizes regular e-waste collection drives, ensuring these items are handed over to certified recyclers. These efforts help prevent harmful materials from polluting the environment. Additionally, the institute runs awareness programs to educate everyone on the importance of responsible e-waste disposal and its role in protecting the planet.

By combining practical action with awareness, AIMSR creates a campus culture rooted in sustainability, inspiring its community to make environmentally conscious choices every day.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | **No File Uploaded** |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | **No File Uploaded** |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

**A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen              reading**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Provide Web link to:**

**? Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)**

**? Any other relevant information.**

**Fostering Diversity and Inclusion at AIMSR**

**At Aditya Institute of Management Studies & Research (AIMSR), we are dedicated to building a community where respect, understanding, and equality thrive. Our campus is a vibrant mosaic of students, faculty, and staff from diverse cultural, linguistic, regional, and socioeconomic backgrounds. We see these differences not as barriers but as a source of strength that enriches our collective experience.**

**To celebrate this diversity, we host a variety of cultural and religious festivals like Diwali, Eid, Christmas, and Holi. These events go beyond festivities; they are moments of unity, where everyone comes together to share traditions, learn from one another, and build a sense of belonging. Such celebrations create a space for cultural exchange and mutual appreciation.**

**AIMSR also proudly collaborates with the Mouth and Foot Painting Artists Association, showcasing the incredible talents of specially-abled artists. Supporting initiatives like these reflects our commitment to creating a campus where diversity is valued and everyone's unique identity is celebrated.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**? Details of activities that inculcate values; necessary to render students into responsible citizens**

**? Any other relevant information**

At AIMSR, we believe that being a responsible member of a democratic society goes beyond just knowing about it, it's about understanding and living by the values that unite us. That's why we place strong emphasis on educating our students and staff about the significance of constitutional rights and responsibilities. We aim to nurture a community that values justice, equality, and freedom.

Through engaging discussions, interactive workshops, and impactful awareness campaigns, we help our community better understand their role in supporting these essential principles. We stress the importance of fundamental duties and show how individual actions, can contribute to building a just and compassionate society. Whether it's participating in community service, advocating for social causes, or engaging in thoughtful dialogue, we encourage our students to actively embody their responsibilities as citizens.

At AIMSR, we believe that understanding the Constitution goes hand in hand with ethical leadership. By fostering this awareness, we empower our students to become thoughtful, informed individuals who not only strive for professional excellence but also work towards the collective well-being of society.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.aimsr.edu.in/events/ |
| Any other relevant information | Nil |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness** | D. Any 1 of the above |

| programmes on Code of Conduct are organized | |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At Aditya Institute of Management Studies and Research (AIMSR), commemorating national and international days, events, and festivals is integral to nurturing patriotism, cultural appreciation, and global awareness among students and staff.

Independence Day and Republic Day are celebrated with pride through flag-hoisting ceremonies, inspiring speeches, and cultural performances that honor India's rich history and heritage. Gandhi Jayanti is marked by activities like cleanliness drives and discussions on Mahatma Gandhi's timeless values of non-violence and sustainable living.

International observances like World Environment Day and International Women's Day bring attention to pressing global challenges. Workshops, seminars, and campaigns empower students to take active roles in environmental conservation and gender equality.

AIMSR's vibrant celebrations of festivals such as Diwali, Eid, Christmas, and Holi foster interfaith harmony and cultural unity, offering students a chance to experience the richness of India's diverse traditions. On International Yoga Day, yoga and mindfulness sessions promote physical and mental well-being.

Academic milestones like Teacher's Day and National Education Day recognize educators' invaluable contributions and emphasize the transformative power of education.

Through these celebrations, AIMSR creates a nurturing environment that values diversity, encourages unity, and inspires a sense of pride, inclusion, and active global citizenship among its community.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice: Sustainable Developmental Learning

Objective: To empower learners with practical skills, critical thinking, adaptability, and holistic growth through real-world exposure, self-learning, and corporate collaboration.

Context: AIMSR promotes holistic, industry-oriented education through interdisciplinary learning, skill-building, and mentorship, fostering adaptability and self-awareness for success in dynamic business environments.

Practice: AIMSR prepares students for the corporate world by offering exposure through guest lectures, innovation summits, and event organization.

Evidence: Conducting 100+ annual events aligns with MMS Program Outcomes, validated by diverse resource persons and participant feedback.

Challenges: Securing themes, infrastructure, sponsorships, and industry collaborations remains essential.

Best Practice 2

Title of the Practice: Digital Empowered Institution Objective:

Objective:-To utilize ICT for improving education, optimizing operations, promoting sustainability, and supporting Digital India's vision for a greener future.

Context: In line with NEP 2020, AIMSR incorporates ICT to revolutionize teaching, learning, and administration,.

Practice: Over the past five years, AIMSR has upgraded classrooms with smart boards, digitized administrative processes, provided faculty with ICT tools.

Evidence: Initiatives such as achieving 100% staff ICT proficiency, automating libraries, implementing ERP systems, creating interactive labs.

Challenges: Tackling technology upgrades, resolving network issues, integrating online and offline methods, and helping staff adapt workflows.

| File Description | Documents |
| --- | --- |
| Best practices in the Institutional website | https://www.aimsr.edu.in/best-practices/ |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Knowledge Hub for Holistic Development of students

At AIMSR, education goes beyond classrooms to equip students with the skills and knowledge needed to succeed in an evolving business world.

Enhancing Employability with New-Age Skills

AIMSR emphasizes comprehensive learning, blending domain expertise with essential soft skills. Through hands-on projects and practical applications, students develop new-age skills to excel in modern business challenges. Corporate readiness sessions, capstone projects, and summer internships ensure they

are industry-ready, while regular interactions with industry experts and alumni provide insights and networking opportunities. Faculty use advanced tools like Teams and LX to offer personalized, interactive learning experiences.

Social Responsibility and Community Engagement

Social sensitization is integral at AIMSR. Through ISR initiatives, students participate in meaningful community service, raising awareness on critical issues like education, healthcare, and sustainability. AIMSR's partnership with Kumbheri village exemplifies its commitment to social impact, fostering empathy and inclusion among students.

Fostering an Entrepreneurial Mindset

AIMSR nurtures innovation through research, an Entrepreneurship Cell, and an Incubation Centre that guides students in turning ideas into ventures. Industry-relevant certifications, financial tools like CMIE, and mentorship programs further prepare students to thrive in competitive environments.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

To implement NEP 2020.

To reform examination pattern according to NEP.

To arrange workshop for newly appointed teaching staff.

To extent the work and activities of IQAC for skill

development of Staff & Students.

To introduce some more short term Add-on/Certificate

Courses.

To encourage student to participate in

Culture/Sport activities.

Motivate students and staff to do research activity.

To initiate various awareness programmes.

Upgrade institutional website.

To made placement more efficient.

To start academy for competitive examination.

Organize various student and faculty development

programmes.

To organize various co-curricular and extracurricular

activities for students.